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Minutes			
Date:	20-September-2020	Location:	Conference Call
Subject:	Board Meeting	Time:	7:00 pm
In Attendance	Donna Hanson, Ramon Rodriguez, Lisa Nakajima, Eric Cherneff, Wayne Unger, Jeremy Le Bris, Katie Thomson & Erik Lachance (U of Ottawa researcher)		
Regrets:		Meeting Started	7:00

## 2019 STRATEGIC GOALS

**(Part) Participation** → Increase membership by 12%

**(Perf) Performance** → Increase the number of nationally ranked E and above BC athletes to 8 – 10

**(Tech) Technical Development** → Increase the number of officials to support the tournament system

**(Org) Organization & Management** → Sustainable, effective, and efficient structure and systems in place to support Participation, Performance and Technical Development

Item	Area	Discussion/Action	Responsible	Status/Information	Motion/Approval
		<b>Call to Order – Agenda</b>			
		<b>RULES OF ORDER</b>			
		<b>CONFLICT OF INTEREST</b>			
		<b>APPROVAL OF THE AGENDA</b>			Nakajima/Rodriguez
		<b>APPROVAL OF MINUTES</b>			Cherneff/Nakajima
<b>1</b>	Org	Return to Judo – club update	Katie	36 clubs registered to date 48 in 2019-20 25% drop	
<b>2</b>	Org	Club Zoom Meeting	Katie	One or 2 more meetings to be scheduled	
<b>3</b>	Org	Commit to Kids	Katie	Required training for all staff and Board members	
<b>4</b>	Org	Individual Membership update	Katie	785 members to date 1045 member this time last year 25% drop	
<b>5</b>	Org	Financial update	Katie	Canadian Government Grant of \$44,650 received. 38% of our core funding Audit starting September 28 <sup>th</sup> Detailed financials at next meeting.	

				Budget for 2020-21 to be finalized in mid to late October, once we have a better idea of membership #	
6		Membership fee refund requests	Katie	Request from 1 family due to financial hardship COVID-19. Judo Canada agreed to refund. Board agrees to refund fees in these exception circumstance	
7	Part & Org	Promotion & Marketing	Jeremy	Proposal to \$15,000 - \$20,000 towards promotion of judo. We would need 300 new members to cover this cost. Questions/Discussion – do we have space in the clubs? Can we afford it along with paying for a training space? Donna to discuss with stepson who works in advertising. Is now the time to try and attached new members due to the pandemic? Work on promotional stuff now to have ready for January. Could we create a package for clubs to use for social media and a local campaign? Survey clubs, to see what they need and if they have capacity for new members. Value for money? What is the goal?	
8	Tech	First Aid Course for Coaches	Katie	Spend the \$6000 Gaming funds dedicated to Coach Development on 5 – 7 first aid courses around the Province. 1 free per club, Provincial team coaches free, 50% payment for certified coaches. Full cost (\$85) for all others.	
9	Org	Judo Canada update	Donna	AGM was just held. Withdrew application for Pan Am in November. Insert Board Members just elected:	

				<p>No representation from the Prairies, no from the North and none from the Maritimes. 5 of the board members are from Quebec.</p> <p>BC carries 6 votes, Quebec 19, Alberta 4 or 5 same with Ontario. Every other province 1.</p> <p>Judo Canada is doing ok financially currently. Everything is in a holding pattern.</p>	
10	Perf	Provincial Team training -fees	Jeremy	\$60/month, \$30 for 2 <sup>nd</sup> family member, free for additional family members. To offset some of the costs of renting venue for training	
11	Org	Governance changes	Katie/Donna	<p>Sport best practices have boards moving to electing officers/members, then the officers/members elect who will be in each position. This replaces elections for specific positions – see below for an example. An amendment would need to be proposed and voted upon by the membership at the AGM.</p> <p>Discussion: Nomination Committee? Target people with skills needed. Possibly attached more people to the board Could work well if a large board rather than a small board. Do we need this now? Do we consider President &amp; Treasurer and 3 directors at large? Katie to draft amend with above suggestion.</p>	
12	Perf	Team BC & VI Program	Jeremy	Looking at potential space in Port Moody tomorrow. To get idea	
13	Tech	Hosting Proceeds Cap	Katie		

<b>14</b>	Tech	Protocol for first aid at tournaments	Katie	Complaint received from member regarding lack of clarity around first aid & shoes on mats	
		<b>NEXT MEETINGS</b> Board meetings		November 1 December 6 January 10 February 7 March 7 April 11 May 2 June 6 July – no meeting August 8	
		<b>ADJOURNMENT</b>			Rodriquez/Unger

From Basketball BC Bylaws:

### **NUMBER OF DIRECTORS**

The number of Directors shall be determined annually by the Directors established by a majority vote of the Board at a meeting duly called by the President, and shall be not less than five (5) or more than twelve (12), of whom no more than 2 shall be appointed.

### **TERM OF OFFICE**

Except in the case of an unexpected vacancy, set forth in article 5.9, directors shall hold office for a three (3) year term.

### **ELECTION OF OFFICERS**

At the first meeting of the Board following each Annual General Meeting, the Board shall elect, from among themselves, a President, a maximum of three (3) Vice Presidents, and a Director of Finance and shall allocate duties to others as required to carry out the goals of the Society.

From Gymnastics Canada:

#### **Election of Directors**

42. Election – The election of Directors will take place at the Annual Meeting of members, as follows:

- a) The Directors-at-Large will be elected by the Members for four (4) year terms.
- b) The Director - Athlete Representative will be nominated by national team athletes to a two (2)

year term, using a nomination procedure approved by the Board, and this nomination will be put to the Members for ratification.

c) Immediately following any Annual Meeting at which an election occurs, the Directors may appoint 1 additional Director for a 1-year term, to be served until the next Annual Meeting.

43. Terms – Elected Directors will hold office for a term of four (4) years and will hold office until their successors have been duly elected in accordance with these by-laws, unless they resign, are removed from or vacate their office.

44. Officers - Immediately following the elections, the Directors will elect a Chairperson, Vice Chairperson, and Secretary from among their own number, to serve terms of two years.