

Meeting Minutes

Date:	2 Feb 2013	Location:	Richmond Olympic Oval
Subject:	BoD Meeting	Minutes By:	K. Thomson
Attendees:	A. Hadvick, B. Fingarson, S. Kent (Chair), S. Hewson, S. Hall, K. Thomson		
Other Distribution:			

If any omissions, changes or errors have been made in these minutes, they must be brought to the attention of the author within one week of issue of these minutes. If the author determines that an error has been made a revision to the minutes will be issued. Where differences in interpretation of the proceedings in the meeting are at issue, a meeting may be scheduled specifically to clarify the items of issue.

Discussion/Action	Responsible	Due Date yyyy-mm-dd
Rules of Order Same as previous meeting Moved by Bruce, Seconded Sandra, Carried	Info Only	
Approval of the agenda Moved by AI, Seconded Bruce, Carried	Info Only	
Approval of minutes as amended Moved by AI, Seconded Sean, Carried	Info Only	
Review & receipt of reports NCCP Add PD points – system capable of tracking but not ready yet Comp Dev bilingual course in July being offered by Judo Canada	Info Only	
Financial Report Review of Aging AR Funding update Cash flow comparison to last year PNL comparison to last year	Info only	
Business Arising from last meeting 1) Staffing update -Sport Development Director. a) Final candidate – offer to be sent	Info only	

Discussion/Action	Responsible	Due Date yyyy-mm-dd
2) Combatives meeting and Judo/Ju Jitsu Al had a discussion with Mike Turner re grappling Sandra Gerald Porier re what they do in Quebec Work in progress	Info only	
Deferred from Previous Meetings		
1) Membership Data Management Program update Committee (K.Thomson, S. Hall, J. Ma, J. Morris) Meeting in February	K. Thomson/S. Hall	Feb 28
2) Risk Management Criminal Record check – strongly suggest to clubs Presentation at AGM? Refer to US Judo Policy Goal to have complete Risk Management policy in place by Sept 2014	K. Thomson	On going
3) Ishikawa – no new information – deferred – no new info	Info Only	
4) Strategic plan – deferred	S. Kent	
5) CWG update Aline has been selected as Sport Chair	Info Only	
6) Pacific International Tournament update	Info Only	
7) Membership committee chair – deferred until Sport Development Director is hired	S. Kent	
8) Discipline & Harassment committee - a) Explore potential candidates – on going discussion b) Harassment Officer job description	A. Hadvick K. Thomson	On going
9) BC Hall of Fame – possible candidates for builder awards – Al to bring requirements to next meeting. Idea – keep running list of possible candidates & past winners. 2 nd Kojima & 1 st Inouye	Info only	
10) Volunteers to Nationals – ongoing a) Meeting in mid February	K. Thomson/S. Kent	Feb 16
11) Judo BC AGM proposed June 1 st a) Let membership know b) Draft Financial Statements only – may not have audit statements c) Notify A. Hishi Motion: Set date of AGM June 1 st with the understanding that audited statement may not be available. Moved by Sean, Seconded by Sandra, Carried Potential speakers/ideas: Risk Management Online registration system Sacha Zoombie Proof Eric – CS4L Referee development discussion round table	K. Thomson	Feb 16
12) Zimbabwe update Shipment is on the way	Info only	
13) 2012 National Coaching Conference Feedback	complete	
1) Neil Adams Conference	complete	3-Dec-2012

Discussion/Action	Responsible	Due Date yyyy-mm-dd
4) Salmo	complete	
New Business		
Summer Intern – share with Karate	K. Thomson	
Insurance for visiting Not required if registered with National governing body &IJF	Info only	
Next meeting Saturday, March 9 th K. Thomson to change room booking – dinner meeting in meeting room	Info Only	
Office move Telephone Discussion re keeping current number at \$125/month or switch to a new number with a cheaper monthly plan. New number – try for the last 4 digits to be JUDO (5836)	Info only	
Adjournment Moved by AI seconded by Bruce, carried	Info Only	