

## Meeting Minutes

Date:	1-December-2012	Location:	Firefighters Club, Burnaby
Subject:	BoD Meeting	Minutes By:	K. Thomson
Attendees:	A. Hadvick, B. Fingarson, S. Kent (Chair), S. Hewson, S. Hall, K. Thomson		
Other Distribution:			

If any omissions, changes or errors have been made in these minutes, they must be brought to the attention of the author within one week of issue of these minutes. If the author determines that an error has been made a revision to the minutes will be issued. Where differences in interpretation of the proceedings in the meeting are at issue, a meeting may be scheduled specifically to clarify the items of issue.

Discussion/Action	Responsible	Due Date
<b>Rules of Order</b> Same as previous meeting Moved by Bruce, Seconded Sean, Carried	Info Only	
<b>Approval of the agenda</b> Moved by Sean, Seconded AI, Carried	Info Only	
<b>Approval of minutes</b> Moved by Sean, Seconded AI, Carried	Info Only	
<b>Review &amp; receipt of reports</b> 1) NCCP report by Bruce a) List of recommended activities for PD points needs to be submitted to Judo Canada b) Shodan Grading – CAC agreed that Shodan Grading meets criteria of a formal evaluation for the NCCP module "Teaching and Learning Judo Skills" – credited with "In training status" Bruce working with Art Nishi on gathering details to submit to CAC so Shodan recipients receive credit	B. Fingarson	31-Dec-2012
2) Serge Piquette Funeral Report by AI AI attended the service in Quebec Nov 24. Serge Piquette was the President of Judo Canada from 2002 – 2008.	Info Only	
<b>Financial Report</b> 1) Outstanding accounts update a) S. McGrandle invoice outstanding 90+days. Follow up on payment	S. Kent	
b) Funding update c) Grant status update	Info only	
<b>Business Arising from last meeting</b> 1) Staffing update -Sport Development Director. a) 3 Shortlisted plus 1 additional applicant KT to post in dropbox b) Final short list	K. Thomson S. Kent	3-Dec-2012 15-Dec-2012

Discussion/Action	Responsible	Due Date
2) Combatives meeting and Judo/Ju Jitsu Motion – continue to explore possibility of merging Judo/Ju Jitsu Moved by Al, Seconded by Bruce	S. Kent	
<b>Deferred from Previous Meetings</b>		
1) Membership Data Management Program update a) Continue to explore options b) Contact John Morris, PoCo re consulting on options	K. Thomson/S. Hall	
2) Risk Management a) Continue to research b) Contact Penny at Wrestling	K. Thomson	
3) Ishikawa – no new information - deferred	Info Only	
4) Receipt books	B. Fingarson	complete
5) Strategic plan – deferred	S. Kent	
6) NCCP /The Locker can't handle PD points yet – Promote awareness at courses	B. Fingarson	complete
7) Banking institutions a) Board agreed to stay with Vancity, no value to continue to explore b) Explore reduced fees	K. Thomson	complete
8) CWG update - Local Judo person needed	Info Only	
9) Pacific International Tournament update a) Home stay discussion b) Push to get participants c) Ask John Huntley to activity promote d) Discussion re parking & entry fees	ALL B. Fingarson	31-Dec-2012
10) Discussion regarding orange belt verse green belt minimum a) U15 orange belt minimum b) U18 & older green belt minimum	Info Only	complete
11) Membership committee chair – deferred until Sport Development Director is hired	S. Kent	
12) Discipline & Harassment committee a) Explore potential candidates	A. Hadvick	
13) Definition of probation a) continue with use of application of probation based on situation/circumstance	A. Hadvick	complete
14) BC Hall of Fame – possible candidates for builder awards – Al to bring requirements to next meeting. Idea – keep running list of possible candidates & past winners.	A. Hadvick	
15) KT to provide list of possible Sports awards in Province	K. Thomson	complete
16) Volunteers to Nationals – ongoing a) Meeting in mid January	K. Thomson	
17) MCEF a) Decided not to pursue office space. Judo BC staff will work from home once Karate BC moves to MCEF	S. Kent	complete
18) T-shirt for Youth Championships –Prince George Aline to handle	Info only	complete
19) Judo BC AGM proposed June 1 <sup>st</sup> a) Contact Auditors re financial statements being ready for this date b) Arrange venue – Executive Richmond c) Notify A. Hishi for Kata test the next day	K. Thomson	31-Dec-2012

Discussion/Action	Responsible	Due Date
<b>New Business</b>		
1) Zimbabwe update a) 7 boxes of gis from Steveston, PG and Kamloops to be shipped mid Dec b) Brief write up for website c) Thanks to Sandra for all of her work on this initiative	S. Hewson	15-Dec-2012
2) 2012 National Coaching Conference Feedback a) Survey results to be sent to Board b) Brief write up for website	K. Thomson	7-Dec-2012
3) Neil Adams Conference a) Talk to B. Kamstra about going	K. Thomson	3-Dec-2012
4) Salmo a) Request to review discipline was discussed	Info Only	
<b>Next meeting</b> Feb 2 - After Vancouver International	Info Only	
<b>Adjournment</b> Moved by AI seconded by Bruce, carried	Info Only	

- Meeting Closed -