



ANNUAL GENERAL MEETING

June 18, 2011

MINUTES

Annual General Meeting Saturday, June 18, 2011

MINUTES

1. Meeting called to order

President called meeting to order. Quorum for voting purposes was reached with 172 votes being cast.

The President recommended the adoption of the Rules of Order as circulated.

Moved by John Huntley, seconded by Henry Boas to approve the Rules of Order as presented. CARRIED

2. Adoption of Agenda

The Executive Committee recommended the following changes/additions:

- Move item 8 a) Special Resolutions to item 4 on the agenda in order to allow legal counsel to leave the meeting following the discussion due to a scheduling conflict.
- Add 8 d) Summary of workshop discussions. The President will be providing an overview of the “take away” items captured during the morning’s workshop sessions.

Moved by Al Hadvick, seconded by Dave Speight to approve the agenda as amended. CARRIED

3. Review and Acceptance of minutes from 2010 AGM.

Corrections:

- Discussion regarding the intent behind bullet 4 under referees on page 9. It was agreed that the work ineligible was not a typo and the intent was to recognize those referees who can no longer progress in their referee development.
- Correction required to item 6 b) Secretary under Election of Officers on page 15. Should read “There was one nominee for Secretary: Sean Hall. Nominated by Ron Kuramoto, seconded by Dan Cannon. The position was awarded by acclamation.

Moved by John Huntley, seconded by Radomir Orescanin to approve the 2010 AGM minutes as amended. CARRIED

4. Treasurer’s Report

- a) Review of Financial Statements to March 31, 2011

Moved by Dave Speight, seconded by James Chevrette to receive the Financial Audited Statements as of March 31, 2011. CARRIED

- b) Review and approval of 2011-12 budget, including proposed membership and service fees

Highlights of discussion

- Our new budgeting approach now captures costs under the appropriate business unit. This explains the increase the contractors' line item as it now contains ALL contracted services. It also explains the decrease in Organizational Development cost in 2011.
- The new approach reflects our accountability back to our funding partners by demonstrating the use of funds as outlined in our funding agreement.
- Athlete Development area reflects investment of \$70,000 which is \$5,000 more than last year.
- The income lines reflect the fees contained in the proposed membership & services fee.
- The expense item called "Membership fees" includes the membership fees paid by Judo BC to Judo Canada as well as our membership fees to other organization such as Sport BC.
- The proposed budget does contain a line item for "event hosting" to assist clubs in hosting events. The Executive will be preparing an application form clubs will need to use to apply for the funds. The Executive Committee will be seeking to fund events which can contribute to our commitment to facilitate access to coaching professional development points.
- The grading budget, along with all other areas, were developed using the organization plans the Executive Committee requested from each committee chair or area lead. The projected income and expenditures tied to these plans were used to draft an initial budget which was subsequently revised by the Executive Committee in preparation for the AGM. The Chairs for each area were invited to actively participate in all budget development meetings.
- The current budget is projecting a deficit of \$2,479. Although it is not common practice to project a deficit at the start of a fiscal year, the Executive Committee has been working with the principal that a deficit projection of less than 1% of our projected income is acceptable as a working practice at this time. It is the committee goal to minimize this occurrence in the future.
- The \$30,000 found under expense line item "Grass Roots Development" is a reflection of the funds set aside for initiatives/programs the new membership committee will develop. Judo BC is mandated to spend a specific portion of its annual provincial funding on increase sport participation (membership).
- As per our current policies, the Executive Committee will appoint the chair of the new membership committee. The Chair will recruit members and submit them to the Executive Committee for approval. Members interested in volunteering for the committee should contact the President via email.
- The recommendation to change the line item Athlete Development to Team BC will be implemented as it is a better reflection of the items covered in this area. These are athlete travel to nationals, training camps, etc.
- The annual funding criteria for nationals is established by the Technical Committee and published prior to the start of the season. The Technical

Committee has been tasked to work with the Grading and Kata Board to address kata funding for nationals.

- Concern was expressed over the elimination of the ½ year fee for participants joining after April 1st. With the emphasis being on growing our members, this was perceived as counterproductive. The members were reminded that the ½ year fees were eliminated by a vote of the membership at last year's AGM. The rationale for removing was due to the administrative challenges to implementing this practice and the philosophy that the member still receives all of the services attached to the membership.
- The Judo BC fee increase reflects the recent approval for an increase at the Judo Canada level. The members were reminded that they can choose not to approve the change in fees, but need to recognize that our expenditures in the area of membership will still increase, therefore affecting our overall revenue for the year.

Moved by Wayne Unger, seconded by Alex Mahler to approve the 2011-12 budget, including the proposed membership and services fees as presented.

CARRIED

Moved by John Huntley, seconded Henry Boas to have the Executive Committee to revisit for next year's AGM the policy on providing a prorated membership fee for members joining a club after April 1st.

CARRIED

c) Appointment of Auditor for 2011/12 fiscal year

As our auditing fees have increased by 91% over the last five years, the Executive Committee recommends Judo BC undertake a search for new auditors in order to reduce its auditing costs.

Moved by John Huntley, seconded Radomir Orescanin to approved the following motion:

"Be it resolved that the membership confer a general power onto the Executive Committee to recruit and retain by December 31, 2011 auditors for the 2011-12 year. Remuneration to be established by the Executive Committee."

CARRIED

It was suggested that the association look at conducting annual reviews rather than audits as these are less expensive. The president indicated that this item had been previously considered and rejected due to the Societies Act requirements. The Executive Committee will review the suggestion and report back at next year's meeting.

5. Reports

- a) President provided an overview of the report circulated in the meeting package.
 - Judo Canada AGM was held on June 11, 2011
 - Competitive and Non – competitive streams must both be addressed in order to increase participation throughout Canada.

- James Kendricks was the facilitator for a workshop
 - Package will be out near the end of the month on promotion/ growth strategies
 - Andrzej Sadej presented on the funding sources for all sports
 - Judo Canada funding 75% to high performance
 - Sport Canada has NOT made grass roots development a priority. They focus on high performance
 - The new registration system was reviewed and it was decided that the executive would work with the developers to ensure that the system is as complete as possible prior to rolling it out Nationally. If it is felt that the system is not ready for roll out in September then the same method as last year will be used for registration.
- b) Executive Director referred to the report circulated in the meeting package.
- c) Head Coach
Bruce Kamstra provided a verbal report
 - Technical meeting discussed more province wide communications. Encouraged by the Technical Committee's willingness to have the regions/clubs work together.
 - Ontario Open changed dates from November to April to align with the new combined nationals in July junior / senior
 - Ontario will have a youth tournament in the same dates as before in November
 - BC Team Fall Camp - Sept 23 – 25 at Abbotsford Judo Club
 - BC Team Winter Camp - Dec 27 – 30 at Abbotsford Judo Club. Nick Tritton will be attending
 - Generic yearly training program will be put together
 - Regional training sessions in each region: each region is responsible for their own schedule
- d) Technical Committee Chair provided an overview of the report circulated in the meeting package.
 - Draft copy for 2011 – 2012 of the selection criteria will be out in July or August of 2011
 - Bid application selection camps and tournaments through the Judo BC office
 - August 1st for 2011 bid applications
 - April 30th will be 2012 deadline for the 2013 season ready for the AGM
 - Request for Judo BC Team practices be re – instated
 - Setting up regional coaches for the 2011 – 2012 season. Club coaches should push a team workout as part of these session.
- d) Grading & Kata Board Chair provided an overview of the report circulated in the meeting package.
 - Report in AGM package
 - 45 people promoted
 - Inouye promoted to 9th
 - Grading tomorrow will have 30 people

- All clinics very successful
 - Grading, kata, and coaching clinic was successful
 - Sensei from Japan were excellent and showed us to study kata more
 - DVD will be out shortly
- Nationals in Edmonton
 - 5 teams: 4 medals
 - John & Steve 1st in Naga no Kata
 - Ron & Hap 2nd in Goshin Jitsu
 - Darcy & Chris 2nd in kata no katame
 - Sandra & Pat 3rd in Ju no kata
 - New scoring systems at the nationals worked well
- e) The Coaching Committee Chair's report was circulated in the meeting package.
- f) Refereeing Committee Chair

Ron Kuramoto provided a verbal report on behalf of Seiko Ouchi.

 - 79 participants in 2010/11 compared to 83 in 2009/10
 - We had a total of 13 promotion this year compared to 29 last season. One promotion to International, one to Confederate, one to National A, one to Provincial A, two to Provincial C, seven to Provincial D. The reduction could be attributed to having fewer tournaments this past season.
 - We would like to encouraged all clubs to host tournaments to order to increase referee participation.
 - The Judo BC Annual Referee Seminar will be held Sept. 17-18, 2011 at the Abbotsford Judo Club
- g) BC Winter Games Advisor

James Chevrette provided a verbal Report

 - Judo BC is on probation with the governing body
 - Participation for fighters was 62 out of 120 at the last games; not high enough
 - Lacking in our reporting on referee development.
 - Must ensure we have sufficient level II coaches.
 - Need to address one 7
 - There could be a significant budget hit if we are omitted from the games
 - Winter games is a regional developmental tournament; many national medalist were winter games participants
 - There are 322 athletes available to compete
 - Zone representatives must identify, approach and get into the games
 - Targeting and grooming athletes for the next several games important.
 - All the committees are working together to help promote. Referee Committee has addressed all concerns. Progress is being made with coaching certification.
 - Should note that zones with a full team can bring "coach in training" – BCWG Funding is available
 - A lot of spaces for referees, technical officials, coaches, etc.
 - Games are in the Vernon
 - Eligibility requirements

- U17 rules with no armlocks or shima-waza
- orange to brown belts
- Cannot be a National Medalists
- Vernon Judo club is embracing the games – Thank you...
- Dates are in February, 2012
- List of eligible athletes would be helpful: go through the zone representatives with this.
- Recruitment -> PSA -> Zone Rep -> Sensei's -> Coaches
 - BUT if no response from clubs, we going are going after students directly
 - We cannot fail to meet attendance requirement – and we can!

Moved by Henry Boas, seconded by Sandy Sydnam to receive reports.

CARRIED

6. Elections of Officers

a) President – two year term

A nomination from for Sandy Kent was received by the Judo Office. The form was duly signed and completed. There were no additional nominations. Sandy Kent was elected President for a two year term by acclamation.

b) 2nd Vice President – two year term

A nomination from for Sandra Hewson was received by the Judo Office. The form was duly signed and completed. There were no additional nominations. Sandra Hewson was elected 2nd Vice President for a two year term by acclamation.

c) Treasurer – two year term

A nomination from for Bruce Fingarson was received by the Judo Office. The form was duly signed and completed. There were no additional nominations. Bruce was elected Treasurer for a two year term by acclamation.

7. Old Business

a) Business arising from previous AGM

- i. Request to contact BC Ferries about a possible group rate or association reduction.

Executive Director report that information regarding BC Ferries' Life on the Coast program was circulated to all clubs on September 20th. The program assists with ferry travel costs for athletes, coaches and officials to Provincial, National or Western Canadian Championships. This program is currently under review. Updates will be posted to the website and communicated to the membership via our e-newsletter.

- ii. Sub-committee to investigate the electoral process

The President report that the sub-committee's report was reviewed by the Executive Committee at their January 9th meeting and was part of the feedback taken into consideration in the drafting of the proposed Constitutions and Bylaws changes.

8. New Business

a) Special Resolutions

i) Constitution & Bylaws

The President reminded the voting members that the

1. Special resolution cannot be amended.
2. 75% of the members present at the meeting must vote in favour of a special resolution for it to pass, and a quorum must be present. Only members in good standing may vote.
3. The resolution, if it passes, does not take effect until it is filed at the Registrar's office in Victoria.

Moved by Alex Mahler, seconded by Richard Poelman to approved special resolution A. CARRIED

SPECIAL RESOLUTION A

MOVED AS A SPECIAL RESOLUTION THAT ARTICLE 2 OF THE CONSTITUTION BE RESCINDED AND REPLACED WITH THE FOLLOWING, AND THAT ARTICLE 5 BE ADDED TO THE CONSTITUTION, AS FOLLOWS:

"2. The purpose of the Society is to organize, regulate, govern, promote and advance Judo in British Columbia, by:

- a) setting standards for Judo, including for athletes, coaches, clubs, referees, officials, and competitions,***
- b) setting and enforcing rules of the sport and a code of conduct for members, athletes, coaches, clubs, referees, officials and others,***
- c) organizing competitions, setting standards for the organization and conduct of competitions, and licensing competitions and organizers of competitions,***
- d) disciplining members, athletes, coaches, clubs, referees, officials and others,***
- e) representing Judo to the public, governments, and the news media,***
- f) co-operating with other Judo associations in Canada and elsewhere,***
- g) co-operating with governments, individuals, corporations, associations and others in furtherance of these purposes,***
- h) soliciting, collecting, receiving, acquiring, holding and investing money and property, both real and personal, received by gift, contribution, bequest devised, or otherwise, selling and converting property, both real and personal, into cash, and using the funds of the Association and the proceeds, income, and rents derived from any property of the Association in furtherance of the purposes set out above,***
- i) purchasing, leasing, selling or holding such property, equipment and materials as are deemed necessary to accomplish the Association purposes, and***

- j) *doing all such things as may be incidental and ancillary to the attainment of these purposes.*
- 5. *A director must not be remunerated for being or acting as a director, but may be reimbursed for all expenses necessarily and reasonably incurred while engaged in the affairs of the Association. This provision is unalterable."*

Moved by Henry Boas, seconded by Alex Mahler to approve special Resolutions B.

CARRIED

SPECIAL RESOLUTION B
MOVED AS A SPECIAL RESOLUTION THAT THE BYLAWS BE
RESCINDED, AND REPLACED WITH THE FOLLOWING:

"BYLAWS
Part 1 – Interpretation

1.1 In the constitution and these bylaws, unless the context requires otherwise:

- a) *"Act" means the Society Act from time to time in force, and any amendments to it,*
- b) *"AGM" means an annual general meeting,*
- c) *"Board" or "Board of Directors" means the directors of the Society for the time being, acting as a body,*
- d) *"director" means a director of the Society,*
- e) *"general meeting" includes an AGM and a special general meeting,*
- f) *"Judo Canada" means that corporate body which governs Judo in Canada,*
- g) *"member" means a member of the Society,*
- h) *"registered address" means a member's address as recorded in the register of members,*
- i) *"Society" means Judo BC,*
- j) *"written" means any mode of representing or reproducing words in written form, including printing, lithography, typewriting, photography, e-mail, fax and other electronic means,*
- k) *"constitution", "bylaws", "special resolution" and "ordinary resolution" have the meaning given to them in the Act,*
- l) *the singular includes the plural and vice versa, unless the context requires otherwise, and*
- m) *persons include corporations and associations, whether or not incorporated.*

1.2 The definitions in the Act on the date these bylaws become effective apply to these bylaws.

1.3 Each member is entitled to and the Society must on request give the member a copy of the constitution and bylaws without charge.

1.4 The constitution and bylaws can only be amended by special resolution.

Part 2 – Membership

2.1 The members of the Society are the applicants for incorporation and those persons who subsequently become members in accordance with these bylaws and who, in either case, have not ceased to be members.

2.2 1) There are five categories of members: Voting, Club, Associate, Youth, and Honourary Members.

2) A Voting Member is a person who holds a black belt degree recognized by Judo Canada, and who is:

- a) 18 years of age or older,***
- b) a citizen or permanent resident of Canada, and***
- c) ordinarily resident in British Columbia.***

3) A Club Member is a society, club, association, or a corporation, that:

- a) carries on business in British Columbia, and***
- b) promotes and supports Judo in British Columbia.***

4) An Associate Member is an individual who is:

- a) 18 years of age or older,***
- b) a member in good standing of a Club Member, and***
- c) ordinarily resident in British Columbia.***

5) A Youth Member is an individual who is:

- a) fewer than 18 years of age,***
- b) a member in good standing of a Club Member, and***
- c) ordinarily resident in British Columbia.***

6) An Honourary Member is:

- a) an individual who has made an extraordinary contribution to the Society or to Judo in British Columbia or both, and***
- b) appointed for life by special resolution.***

7) Voting Members in good standing and Honourary Members have the right to vote.

8) Voting Members and Honourary Members have the right to notice of, to attend, and to speak at general meetings. The Board may give notice of general meetings to Club, Associate and Youth Members, and permit them to attend those meetings.

2.3 1) An application for membership or for renewal of membership must:

- a) be in writing and in a form approved by the Board,***
- b) except in the case of an Honourary Member, include the applicable membership dues,***
- c) include the full name, date of birth, rank, home address, e-mail address, and telephone numbers of the applicant,***
- d) in the case of a Club Member, include a complete membership list, and***
- e) provide such other information as the Board may reasonably require.***

- 2) *The Board may require that an applicant for membership, or for renewal of membership:*
 - a) *become or continue to be a member of Judo Canada, and pay any required membership dues, and*
 - b) *execute a disclosure of risks and a release, waiver or indemnification, or that the parent or guardian of a Youth Member execute such a document.*

2.4 1) *A person may apply to the Board for membership, and becomes a member on:*

- a) *complying with bylaws 2.2 and 2.3 , and*
- b) *approval by the Board.*
- 2) *The Board may in its sole discretion approve, postpone, or refuse an application for membership.*
- 3) *The amount of annual membership dues for all categories of members except Honourary Members must be set by ordinary resolution at the AGM.*
- 4) *Except where determined by the Act or the bylaws, the privileges and responsibilities of members of each category must be determined by resolution of the Board.*

2.5 1) *Membership is not transferable.*

- 2) *Membership must be renewed annually, by or before a date set by the Board.*
- 3) *The Society must send a membership renewal notice to all members not less than 30 days before the date on which membership must be renewed.*
- 4) *A member who is renewing must comply with bylaws 2.2 and 2.3, and pay required membership dues.*
- 5) *A Club Member must:*
 - a) *forthwith notify the Society if it suspends or expels any of its members, and*
 - b) *provide the Society with a copy of its register of members, on request.*

2.6 *Every member and director must comply with:*

- a) *the Act,*
- b) *the constitution and bylaws,*
- c) *all policies, regulations, rules and any code of conduct enacted by the Board, and*
- d) *any rules of order governing the conduct of general meetings and of meetings of the Board.*

2.7 *A member ceases to be a member on:*

- a) *delivering a written resignation to the Society,*
- b) *death, or in the case of a Club Member that is incorporated, on dissolution,*
- c) *having been a member not in good standing for 30 days, or*
- d) *being expelled.*

2.8 A member becomes a member not in good standing on failing to pay:

- a) a debt due and owing to the Society, or***
- b) annual membership dues by or before the date set for their payment under bylaw 2.5 (2).***

2.9 1) A member may be expelled by special resolution.

- 2) The notice of a special resolution for expulsion must be accompanied by a brief statement of the reason or reasons for the proposed expulsion.***
- 3) A member who is the subject of a proposed special resolution for expulsion must be given an opportunity to be heard at the general meeting before the resolution is put to a vote.***

2.10 1) A member may be suspended for conduct substantially prejudicial to the Society, by a resolution of which not less than 75% of the directors then in office are in favour.

- 2) A member who is the subject of a proposed directors' resolution for suspension must where reasonably practicable be given:***
 - a) reasonable notice of the meeting at which it will be proposed,***
 - b) a brief statement of the reason or reasons for the proposed suspension, and***
 - c) a reasonable opportunity to be heard at the meeting before the resolution is voted on.***
- 3) A suspension under this bylaw ends at the next following general meeting.***

Part 3 - Meetings of Members

3.1 1) General meetings must be held at the time and place, in accordance with the Act and these bylaws, that the Board decides.

- 2) An AGM must be held at least once in every calendar year, and not more than 15 months after the last preceding AGM.***
- 3) Every general meeting, other than an AGM, is a special general meeting.***

3.2 The Board may, when it thinks fit, convene a special general meeting.

3.3 1) The Board, on the requisition of 10% of the Voting Members and Honourary Members, must convene a special general meeting without delay.

- 2) The requisition may consist of several documents in similar form each signed by one or more requisitionists and must:***
 - a) state the purpose of the special general meeting,***
 - b) be signed by the requisitionists, and***
 - c) be delivered or sent by registered mail to the address of the Society.***
- 3) If, within 21 days after the date of the delivery of the requisition, the Board does not convene a special general meeting, the requisitionists, or***

a majority of them, may themselves convene a special general meeting to be held within four months after the date of delivery of the requisition.

- 4) A special general meeting convened by the requisitionists must be convened in the same manner, as nearly as possible, as general meetings are convened by the Board.*

Part 4 - Notice to Members

4.1 1) Notice of a general meeting must:

- a) specify the place, date and hour of meeting, and, in case of special business, the general nature of that business,*
- b) include any special resolution to be proposed at the meeting, and*
- c) be given to all members not less than 14 days before the meeting.*

- 2) The accidental omission to give notice of a general meeting to, or the non-receipt of notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.*

4.2 1) Notice of a general meeting must be given to:

- a) every Voting Member and Honourary Member shown on the register of members on the day notice is given, and*
- b) the auditor, if the Society has resolved or is required to have one.*

- 2) No other person is entitled to receive a notice of general meeting.*

- 3) Notice of a general meeting may be given to Club, Associate and Youth Members.*

4.3 A notice may be given to a member either personally, by mail, or by e-mail or other electronic means to the member at the member's address, or e-mail address, as shown in the register of members.

4.4 A member must promptly and in writing notify the Society of any change in the member's name, home address, e-mail address, or telephone numbers.

4.5 1) A notice sent by mail from the Society's office is deemed to have been received:

- a) two days after being mailed, if to an address in Greater Vancouver or Fraser Valley Regional District, or*
- b) five days after being mailed, if to any other address.*

- 2) A notice sent by fax or e-mail is deemed to have been received 24 hours after being sent.*

Part 5 - Proceedings at General Meetings

5.1 1) The business at an AGM is:

- a) the adoption of rules of order, if required,*
- b) minutes of the last AGM,*
- c) the report of the Board,*
- d) consideration of the financial statements,*
- e) the report of the auditor, if any,*
- f) appointment of the auditor, if required,*

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- 5.6 1) *A resolution proposed at a general meeting must be seconded, and the chair may move or propose a resolution.*
- 2) *In the case of an equality of votes at a general meeting, the chair does not have a casting or second vote in addition to the vote to which the chair is entitled to as a member, and the resolution fails.*
- 5.7 1) *A question arising at a general meeting must be decided by a majority of votes, except where otherwise required.*
- 2) *Voting is by show of hands, except:*
- a) *where otherwise required, or*
 - b) *when a secret ballot is requested before a vote is taken, by a majority of members present, on a show of hands.*
- 3) *Each Voting Member in good standing and Honourary Member present at a general meeting has the right to one vote.*
- 5.8 1) *Proxy voting by a Voting Member or an Honourary Member is permitted, subject to the following conditions:*
- a) *a proxy must be held by a Voting Member or Honourary Member,*
 - b) *a member cannot hold more than ten proxies, and*
 - c) *a proxy is only valid for the general meeting specified on its face.*
- 2) *An instrument appointing a proxy must be in the following form, or in any other form that the Board approves:*
- I, _____, of _____, hereby appoint _____, of _____, as my proxy to vote for me and on my behalf at the general meeting of Judo British Columbia on the _____ day of _____, 20____, and at any adjournment thereof.*
- Signed at _____ this _____ day of _____, 20____.*
- _____
(signature)
- 3) *A proxy must be delivered to the Secretary not less than 30 minutes before the time appointed for the meeting.*
- 5.9 *Subject to the Act and these bylaws, a general meeting may adopt rules of order, but if it does not do so, then the most recent edition of Robert's Rules of Order must be used.*

Part 6 – Board of Directors

- 6.1 1) *The Board may exercise all the powers and do all the acts and things that the Society may exercise and do, and which are not by the bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject to:*
- a) *all laws affecting the Society,*
 - b) *the constitution and the bylaws, and*

- c) *rules, not being inconsistent with these bylaws, that are made from time to time by the Society to govern proceedings at general meetings.*
 - 2) *A rule made by the Society in a general meeting does not invalidate a prior act of the Board that would have been valid had that rule not been made.*
- 6.2
- 1) *There must be no fewer than five and not more than nine directors, with the number determined by ordinary resolution at the AGM.*
 - 2) *The directors are the President, First Vice-President, Second Vice-President, Secretary, and Treasurer, who are the elected officers, and such additional directors as may be required under bylaw 6.2 (1).*
 - 3) *An elected officer has a normal term of office of two years, beginning at the adjournment of the AGM at which an officer is elected, and ending at the adjournment of the AGM two years later.*
 - 4) *The President, Second Vice-President and Secretary must be elected in years not evenly divisible by two. The First Vice-President and Treasurer must be elected in years evenly divisible by two.*
 - 5) *Any other director required under bylaw 6.2 (1) has a normal term of office of one year, beginning at the adjournment of the AGM at which the director is elected, and ending at the adjournment of the AGM one year later.*
 - 6) *A candidate for election as a director must:*
 - a) *be a Voting Member in good standing or an Honourary Member,*
 - b) *be nominated by two other such members,*
 - c) *consent to a criminal record check, and*
 - d) *not be disqualified from being a director of a company under section 124 of the Business Corporations Act.*
 - 7) *A separate election must be held for each vacancy. To be elected, a nominee must receive an absolute majority of the votes cast.*
 - 8) *An election must take place by secret ballot, unless there is only one nominee for a position, in which case the nominee must be declared to have been elected.*
 - 9) *Each nominee has the right to address the general meeting for not more than five minutes, prior to the vote. A nominee may delegate that right to another member.*
 - 10) *If at a general meeting no one is elected to fill a vacancy in the Board, then the Board must appoint a qualified member to fill the vacancy, so soon after the general meeting as is reasonably practicable.*
 - 11) *The Board must set a date for the close of nominations, and give notice of the election and the date for close of nominations not less than 60 days before the AGM. Nominations at the AGM are prohibited, unless no one was previously nominated to fill vacancy.*
- 6.3
- A director ceases to be a director on:*
- a) *the end of the director's term of office, unless the director is re-elected,*
 - b) *resigning in writing,*
 - c) *ceasing to be a member in good standing,*

- d) *death,*
- e) *becoming unable to perform the duties of a director due to physical or mental disability, or*
- f) *failing to attend three meetings of the Board in one year.*

6.4 No act or proceeding of the Board is invalid only by reason that there are fewer directors in office than the number required by bylaw 6.2.

6.5 The members may by special resolution remove a director before the expiration of the director's term of office, and elect a successor to complete the term of office.

6.6 1) The Board may appoint a member who is qualified under bylaw 6.2 (7) as a director, to fill a vacancy in the Board.

2) A director so appointed holds office only until the adjournment of the next AGM, but may be re-elected at that meeting.

6.7 A director must not be remunerated for being or acting as a director, but may be reimbursed for expenses necessarily and reasonably incurred while engaged in the affairs of the Society.

Part 7 - Proceedings of the Board

7.1 1) The Board may meet together at the places it thinks fit to dispatch business, adjourn and otherwise regulate its meetings and proceedings, as it sees fit.

2) Quorum at a meeting of the Board is a majority of directors then in office, but not less than three, present in person.

3) A meeting of the Board may be called by:

a) the President, or

b) any three directors, on written request to the Secretary, or

c) resolution of the Board.

4) Notice of a meeting of the Board is sufficient if properly addressed to every director, and sent by ordinary mail, e-mail or fax. Notice of a meeting of the Board must be given not less than seven days before the meeting, unless notice is waived by all directors.

7.2 When a meeting of the Board is held immediately following the election or appointment of a director or directors, it is not necessary to give notice of the meeting to the new directors for the meeting to be constituted, if a quorum is present.

7.3 A director may waive in writing notice of any meeting or meetings of the Board and may at any time withdraw the waiver, and until the waiver is withdrawn:

a) no notice of meetings of the Board need be sent to that director, and

b) all meetings of the Board, notice of which have not been given to that director are, if a quorum is present, deemed to be valid and effective.

- 7.4 1) *Except where otherwise required, a question arising at a meeting of the Board must be decided by a simple majority of the votes.*
- 2) *A resolution proposed at a meeting of the Board need not be seconded, and the chair of such a meeting may move or propose a resolution.*
- 3) *In the case of an equality of votes at a meeting of the Board, the chair does not have a casting or second vote in addition to the vote to which the chair is entitled to as a member, and the motion or resolution is defeated.*
- 7.5 *A resolution in writing, signed by all the directors and placed with the minutes of the Board, is as valid and effective as if regularly passed at a meeting of the Board.*
- 7.6 1) *The Board may as it thinks fit delegate any, but not all, of its powers to committees, and appoint the members and chair of each committee.*
- 2) *A committee must conform to any rules imposed on it by the Board, and must report every act or thing done in exercise of its powers to the next meeting of the Board held after it has been done.*
- 7.8 *Subject to the Act and these bylaws, the Board may adopt rules of order, but if it does not do so then the most recent edition of Robert's Rules of Order must be used.*

Part 8 – Directors' Duties, Conflicts & Indemnification

- 8.1 1) *A director must:*
- a) *act honestly and in good faith and in the best interests of the Society, and*
- b) *exercise the care, diligence and skill of a reasonably prudent person, in exercising the powers and performing the functions of a director.*
- 2) *The requirements of this bylaw are in addition to, and not in derogation of, an enactment or rule of law or equity relating to the duties or liabilities of directors of a Society.*
- 8.2 *Nothing in a contract, the constitution or bylaws, or the circumstances of a director's appointment, relieves a director from:*
- a) *the duty to act in accordance with the Act and the regulations, or*
- b) *a liability that by a rule of law would otherwise attach to the director in respect of negligence, default, breach of duty or breach of trust of which the director may be guilty in relation to the Society.*
- 8.3 *A director who is, directly or indirectly, interested in a proposed contract or transaction with the Society must disclose fully and promptly the nature and extent of the interest to each of the other directors.*

- 8.4 1) A director referred to in bylaw 8.3 must account to the Society for profit made as a consequence of the Society entering into or performing the proposed contract or transaction:**
- a) unless:**
 - i) the director discloses the interest as required by bylaw 8.3,**
 - ii) after the disclosure the proposed contract or transaction is approved by the directors, and**
 - iii) the director abstains from voting on the approval of the proposed contract or transaction, or**
 - b) unless:**
 - i) the contract or transaction was reasonable and fair to the Society at the time it was entered into, and**
 - ii) after full disclosure of the nature and extent of the interest in the contract or transaction it is approved by special resolution.**
- 2) A director referred to in bylaw 8.3 must not be counted in the quorum at a meeting of the directors at which the proposed contract or transaction is approved.**
- 8.5 The fact that a director is, in any way, directly or indirectly, interested in a proposed contract or transaction, or a contract or transaction, with the Society does not make the contract or transaction void, but, if the matters referred to in bylaw 8.4(1)(a) or (b) have not occurred, the court may, on the application of the Society or an interested person, do any of the following:**
- a) prohibit the Society from entering into the proposed contract or transaction,**
 - b) set aside the contract or transaction, or**
 - c) make any order that it considers appropriate.**
- 8.6 Subject to court approval, the Society must indemnify a director or former director of the Society, and a director's heirs and personal representatives, against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, actually and reasonably incurred by the director, in a civil, criminal or administrative action or proceeding to which the director is made a party because of being or having been a director, including an action brought by the Society, if:**
- a) the director acted honestly and in good faith with a view to the best interests of the Society, and**
 - b) in the case of a criminal or administrative action or proceeding, the director had reasonable grounds for believing the director's conduct was lawful.**
- 8.7 1) A director must not become an employee of the Society within a period of one year after the date on which the person ceased to be a director.**
- 2) An employee or contractor of the Society must not become a director within a period of one year after the date on which the person ceased to be an employee or contractor.**

Part 9 – Officers

9.1 1) *The elected officers are the President, First Vice-President, Second Vice-President, Secretary and Treasurer.*

2) *An elected officer ceases to be an elected officer on:*

- a) *ceasing to be a director, or***
 - b) *resigning in writing.***
- 3) *The Board may appoint such other officers as it deems necessary, and determine their titles, authority, and responsibilities.***

9.2 *The President:*

- a) *is the Chief Executive Officer, unless the Executive Director has been given that title,***
- b) *must chair all meetings of the Board and all general meetings,***
- c) *must supervise the other officers in the execution of their duties, and***
- d) *has the responsibility and authority generally pertaining to the office of President, subject to any limitations imposed by resolution of the Board.***

9.3 1) *The First Vice-President, in the President's absence or inability to act, must perform the duties of the President.*

2) *The Second Vice-President, in the absence or inability to act of both the President and the First Vice-President, must perform the duties of the President.*

9.4 *The Secretary must:*

- a) *issue notices and keep minutes of meetings of the Society and the Board,***
- b) *conduct the correspondence of the Society,***
- c) *have custody of all records and documents of the Society,***
- d) *have custody of the common seal of the Society, if any, and***
- e) *maintain the register of members.***

9.5 *The Treasurer must:*

- a) *keep the financial records, including books of account, necessary to comply with the Act, and***
- b) *render financial statements to the Board, members, and others when required.***

9.6 1) *In the absence of the Secretary from a meeting, the Board must appoint another person to act as Secretary.*

2) *The Board may delegate some but not all of the duties of the Secretary or the Treasurer or both to an employee or contractor.*

9.7 1) *The Board may appoint an Executive Director, and determine the responsibilities, authority, remuneration, and other terms and conditions of employment of that person.*

2) *The Executive Director:*

- a) *must, subject to the direction of the Board, manage the operations of the Society,***
- b) *reports to the Board,***

- c) *is an appointed officer,*
- d) *may be titled the General Manager or Chief Executive Officer, and*
- e) *is entitled to notice of, to attend, and to speak at, but not to vote at, meetings of the Board.*

Part 10 – Finance, Information & Seal

- 10.1 1) *In order to carry out the purposes of the Society the Board may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in such manner as it decides and in particular but without limiting the generality of the foregoing, by the issue of debentures.*
- 2) *A debenture or mortgage must not be issued unless it has been approved by a special resolution.*
- 3) *The members may by special resolution restrict the borrowing powers of the Board, but a restriction so imposed expires at the next AGM.*
- 10.2 *The Society must invest its funds only as permitted under the provisions of the Trustee Act respecting the investment of trust property by a trustee.*
- 10.3 *Subject to the Personal Information Protection Act and any other applicable law, the:*
- a) *financial statements, Board and members' minutes, and register of members may be inspected by a member, on reasonable notice,*
 - b) *other documents of the Society, including its accounting records, may be inspected by a member on reasonable notice, subject to any resolution of the Board, and*
 - c) *documents of the Society, including its accounting records, must be open to the inspection of a director, subject only to laws requiring otherwise.*
- 10.4 *The Board must determine, by resolution, the*
- a) *financial year of the Society, and*
 - b) *signing officers of the Society, and their authority.*
- 10.5 1) *The Board may provide a common seal for the Society and may destroy a seal and substitute a new seal in its place.*
- 2) *The common seal must be affixed only when authorized by a resolution of the Board and then only in the presence of the persons prescribed in the resolution, or if no persons are prescribed, in the presence of the President and the First Vice-President or the President and the Treasurer.*

Part 11 – Auditor

- 11.1 *This Part applies only where the Society is required or has resolved to have an auditor.*

11.2 At each AGM the Society may appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next AGM, and determine the terms of engagement of the auditor.

11.3 An auditor may be removed by ordinary resolution.

11.4 An auditor must be promptly informed in writing of appointment or removal.

11.5 No director and no employee of the Society can be auditor.

11.6 The auditor may attend general meetings.

11.7 The Board must fill all vacancies arising in the office of auditor between AGMs.

b) 2011-12 competition schedule

Request was made for clubs to confirm the dates of their events as soon as possible by contacting the Judo BC Office.

c) Selection of National Councilors, to sit on the National Council of Judo Canada

The Executive Committee report that the Judo BC Bylaws ought to have been updated following the merger of the Judo Canada Board of Directors and Judo Canada Executive Committee into one entity, the Judo Canada Board of Directors.

The current Judo Canada Board of Directors structure allows for one representative from Judo BC.

Moved by John Huntley, seconded by Alex Mahler to continue our current practice of having the President of Judo BC appointed to this position.

CARRIED

d) Summary of workshop discussions

Note from the author:

This item was not dealt with during the meeting. The President will be issuing a letter containing an overview of the “take away” items captured during the morning’s workshop sessions to each member club. The overview will also be attached to these minutes for recording keeping purposes only.

9. Announcements

a) 2012 AGM – Tentative Date, June 16th

b) The Executive Committee congratulated Sensei Yeiji Inouye on his promotion to Kudan.

10. Awards Presentations

a) 2011 Athlete of the Year Announcement

Male Athlete of the Year - Brandon Jobb, Abbotsford Judo Club

- May / 11 - won 3 matches at the 2011 Canadian Seniors Nationals
- Feb/ 11 - Canada Winter Games – Gold (Silver in team event)
- Jan 22/11 - Sask Open – Gold, U20 and Senior
- Oct 21-24/10 – World Junior Championship
- Jul 2/10 – Canadian Junior Nationals – Gold, U20

Female Athlete of the Year - Kristi Roots, Port Coquitlam Judo Club

- Feb/ 11 - Canada Winter Games – Silver
- Jan 22/11 - Sask Open – Bronze, U20
- Dec 4/10 - Canada West Invitational - Gold, Silver
- Nov 20-21/10 – Ontario Open – Silver, U20
- Oct 25/10 – BC Championships – Gold, U20
- Oct 25/10 – BC Championships – Bronze, Senior
- Sept 4-5/10 - Junior Pan Am Championships – Bronze, U17
- Jul 2/10 – Canadian Juvenile Nationals – Gold, U17

b) Steve Sasaki Memorial Award

The 2011 recipient was Jim Kojima of the Steveston Judo Club.

11. **Adjournment**

Moved by John Huntley, seconded by Henry Boas to adjourn the meeting.

CARRIED

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LIST OF VOTING MEMBERS IN ATTENDANCE

Club	LAST NAME	Prince George Judo Club	Strasdin, Aline
Westminster Judo Club	Abramson, Alnold	Abbotsford Judo Club	Suda, Tokue
Williams Lake Judo Club	Bezaire, Chris	Salmo Judo Club	Sydnam, Cassandra (Sandy)
Penticton Judo Club	Boas, Henry	Nanaimo Judo Club	Tabata, Shuji
Kokoro Judo Club	Briggs, Ina	Mill Bay Judo Club	Turner, Michael
Port Coquitlam Judo Club	Cherneff, Eric	Victoria Judo Club	Unger, Wayne
Abderdeen Judo Club	Chevrette, James	Kamloops Judo Club	Uyeda, Henry
Vernon Judo Club	Comley, Aubrey	Seinen Judo Club	Van Rooyen, Christo
Prince George Judo Club	Deevy, Brian	Golden Ears Judo Club	Wright, Ron
Burnaby Judo Club	Demidas, Bodgan	Campbell River Judo Club	Yule, Darcy
Port Coquitlam Judo Club	Duran, Stephen		
Kensington Judo Club	Elliott, Robert		
Parkland Judo Club	Fitzgerald, Mickey	Non-Voting	
Kokushikai Judo Club	Grant, Jeremy	Vancouver Island	LeBlond, Phil
Westminster Judo Club	Hadvick, Al	Creston	Reinhart, Ben
Steveston Judo Club	Hall, Sean		
Burnaby Judo Club	Hewson, Sandra		
Seinen Judo Club	Hrynyk, Doug		
Abderdeen Judo Club	Huntley, John	55 voting members present.	
Port Coquitlam Judo Club	Hutcheon, Don		
Victoria Judo Club	Jolley, Ken		
Hart Academy Judo Club	Kamstra, Bruce		
Burnaby Judo Club	Kent, Sandy		
Independent	Ko, Russell		
Steveston Judo Club	Kojima, Yuzuru Jim		
Steveston Judo Club	Kuramoto, Ron		
Burnaby Judo Club	Larsen, Karl		
Campbell River Judo Club	Lenz, Jeremy		
North Delta Judo Club	Mahler, Alex		
Invermere Judo Club	Mauthner, Hermann		
Port Coquitlam Judo Club	Mellon, Dan		
Salmon Arm Judo Club	Mori, Richard T.		
Burnaby Judo Club	Nariiwa, Mark		
Steveston Judo Club	Nishi, Art		
Vancouver Seikidokan Judo Club	Nishi, Hiroshi		
Vernon Judo Club	Okazaki, George		
Burnaby Judo Club	Orescanin, Patricia		
Burnaby Judo Club	Orescanin, Radomir (Bob)		
Cranbrook Judo Club	Poelman, Richard		
Kelowna Judo Club	Pratt, Ken		
Burnaby Judo Club	Rodriguez, Ramon		
Invermere Judo Club	Sharp, Karen		
Judo Taxtics Club	Slavin, Vadim		
Shin Bu Kan Judo Club	Smolarek, Sabine		
Port Coquitlam Judo Club	Speight, David		
Shin Bu Kan Judo Club	Stoeckli, Andrea		

LIST OF PROXIES

117 proxies presented and accepted.

Voting Member	Club	Proxy
Thorneloe, Margot	Westminster Judo Club	Abramson, Arnold
Astoria, Chris	Abbotsford Judo Club	Suda, Tokue
Aw-Yeung, Francis	Steveston Judo Club	Kuramoto, Ron
Bartlett, Ashley	Burnaby Judo Club	Nariiwa, Mark
Blanchard, Rick	Port Coquitlam Judo Club	Speight, Dave
Bradley, Jason	Steveston Judo Club	Kuramoto, Ron
Bradley, Norm	Seinen Judo Club	McKay, Jack
Briggs, Aven	Prince George Judo Club	Strasdin, Aline
Browne, Brian	Penticton Judo Club	Boas, Henry
Buckley, Bertyl	Aberdeen Judo Club	Huntley, John
Burgess, Mitchell	Burnaby Judo Club	Nariiwa, Mark
Campos, Chris	Golden Ear Judo Club	Wright, Ron
Cannan, Dan	Kelowna Judo Club	Pratt, Ken
Carey, Mark	Penticton Judo Club	Boas, Henry
Chiba, Kevin	Abbotsford Judo Club	Suda, Tokue
Chiba, Peter	Abbotsford Judo Club	Suda, Tokue
Ciobanu, Jon	Port Coquitlam Judo Club	Speight, Dave
Cleland, John	Aberdeen Judo Club	Huntley, John
Crandell, Mike	Port Coquitlam Judo Club	Speight, Dave
Crandell, Nathan	Port Coquitlam Judo Club	Speight, Dave
Crick, Marina	Prince George Judo Club	Strasdin, Aline
Davina, John	Kelowna Judo Club	Pratt, Ken
Davis, Shawn	Golden Ear Judo Club	Wright, Ron
Ding, Ah Yen	Steveston Judo Club	Kuramoto, Ron
Drieschner, Chris	Port Coquitlam Judo Club	Speight, Dave
Edgson, Katie	Prince George Judo Club	Strasdin, Aline
Fingarson, Bruce	Delta Kaigan Judo Club	McKay, Jack
Fung, Wes	Steveston Judo Club	Kuramoto, Ron
Gadsby, Bob	Invermere Judo Club	Mauthner, Hermann
Gary, Spencer	Parkland Judo Club	Fitzgerald, Mickey
Gietz, Fred	Fernie Judo Club	Poelman, Richard
Glober, Brian	Fernie Judo Club	Poelman, Richard
Godel, Andre	Victoria Judo Club	Fitzgerald, Mickey
Guthrie, Dave	Kelowna Judo Club	Pratt, Ken
Hamade, Art	Steveston Judo Club	Kuramoto, Ron
Hampson, Brian	Burnaby Judo Club	Orescanin, Radomir
Heriban, Darko	Burnaby Judo Club	Nariiwa, Mark
Hibbert, George	Burnaby Judo Club	Nariiwa, Mark
Hirata, Haruo	Steveston Judo Club	Kuramoto, Ron
Holman, William	Abbotsford Judo Club	Suda, Tokue
Hughes, Gerry	Abbotsford Judo Club	Suda, Tokue
Huntley, Geraldine	Aberdeen Judo Club	Huntley, John
Ingielewicz, Maciej	Golden Ear Judo Club	Wright, Ron
Jobb, Brandon	Abbotsford Judo Club	Suda, Tokue
Jobb, George	Abbotsford Judo Club	Suda, Tokue

Jobb, Jesse	Abbotsford Judo Club	Suda, Tokue
Johnston, Ken	Campbell River Judo Club	Yule, Darcy
Jolley, Ken	Victoria Judo Club	Fitzgerald, Mickey
Keely, Layton	Abbotsford Judo Club	Suda, Tokue
Kim, Dmitri	Burnaby Judo Club	Nariiwa, Mark
Kim, Mike	Burnaby Judo Club	Nariiwa, Mark
Knoll, Chris	Port Coquitlam Judo Club	Speight, Dave
Ko, Daniel	Independent	Ko, Russell
Ko, Timothy	Independent	Ko, Russell
Kovitz, Bill	Victoria Judo Club	Fitzgerald, Mickey
Kuramoto, Isao	Steveston Judo Club	Kuramoto, Ron
Kuramoto, Martin	Steveston Judo Club	Kuramoto, Ron
Lamb, Colen	Abbotsford Judo Club	Suda, Tokue
Landygo, Kerry	Kamloops Judo Club	Uyeda, Henry
Lee, Bill	Aberdeen Judo Club	Huntley, John
Lee, Joseph	Port Coquitlam Judo Club	Speight, Dave
Lindsay, Darren	Prince George Judo Club	Strasdin, Aline
MacAuley, Rob	Salmon Arm Club	Mori, Richard
Mackay, Ray	Aberdeen Judo Club	Huntley, John
Magnusson, Chris	Abbotsford Judo Club	Suda, Tokue
Magnusson, Dave	Abbotsford Judo Club	Suda, Tokue
Magnusson, Graham	Abbotsford Judo Club	Suda, Tokue
Mah, Jack	Burnaby Judo Club	Nariiwa, Mark
Maniwa, Terry	Abbotsford Judo Club	Suda, Tokue
Marchand, Joe	Aberdeen Judo Club	Huntley, John
Marringston, Kevin	Aberdeen Judo Club	Huntley, John
McLachlan, Bryan	Vernon Judo Club	Comley, Aubrey
Mesiano, Roberto	Burnaby Judo Club	Nariiwa, Mark
Morishita, Kane	Steveston Judo Club	Kuramoto, Ron
Morishita, Teresa	Steveston Judo Club	Kuramoto, Ron
Morris, Aleicia	Port Coquitlam Judo Club	Speight, Dave
Morris, John	Port Coquitlam Judo Club	Speight, Dave
Mukai, Tom	Burnaby Judo Club	Nariiwa, Mark
Nakajima, Lisa	Steveston Judo Club	Kuramoto, Ron
Payer, Scott	Kelowna Judo Club	Pratt, Ken
Payne, Nigel	Port Coquitlam Judo Club	Speight, Dave
Pentland, Curtis	Burnaby Judo Club	Nariiwa, Mark
Petersen, Chris	Campbell River Judo Club	Yule, Darcy
Ramsay, James	Campbell River Judo Club	Yule, Darcy
Rodger, Elaine	Penticton Judo Club	Boas, Henry
Roots, Drew	Port Coquitlam Judo Club	Speight, Dave
Roots, Greg	Port Coquitlam Judo Club	Speight, Dave
Roots, Matt	Port Coquitlam Judo Club	Speight, Dave
Sakai, Alan	Steveston Judo Club	Kuramoto, Ron
Samuelson, LB	Fernie Judo Club	Poelman, Richard
Sharp, Karen	Invermere Judo Club	Mauthner, Hermann
Shiosaki, Gordon	Penticton Judo Club	Boas, Henry
Smith, Michael	Port Coquitlam Judo Club	Speight, Dave
Smythe, Bob	Campbell River Judo Club	Yule, Darcy
Stitt, BJ	Kensington Judo Club	Elliott, Bob
Stolberg, Dawn	Steveston Judo Club	Kuramoto, Ron

Studer, Randy	Abbotsford Judo Club	Suda, Tokue
Surkan, David	Penticton Judo Club	Boas, Henry
Suzukovich, Robert	Penticton Judo Club	Boas, Henry
Tahara, Marlowe	Kamloops Judo Club	Uyeda, Henry
Takeno, Bobby	Vancouver Seikiodkan Judo Club	Nishi, Hiroshi
Thorneloe, Kevin	Westminster Judo Club	Abramson, Arnold
Tsuyuki, Blake	Burnaby Judo Club	Nariwa, Mark
Tsuyuki, Mark	Burnaby Judo Club	Nariwa, Mark
Vaness, Alan	Abbotsford Judo Club	Suda, Tokue
Vinje, Olaf	Abbotsford Judo Club	Suda, Tokue
Wasiela, Jakub	Steveston Judo Club	Kuramoto, Ron
Wawn, Ted	Kamloops Judo Club	Uyeda, Henry
Weissenborn, Sean	Salmon Arm Club	Mori, Richard
Winder, Al	Port Coquitlam Judo Club	Speight, Dave
Woo, Colleen	UBC Judo Club	Hewson, Sandra
Yodogawa, Lloyd	Abbotsford Judo Club	Suda, Tokue
Yoshida, Yosh	Kamloops Judo Club	Uyeda, Henry
Zwiers, Elijah	Prince George Judo Club	Strasdin, Aline
Zwiers, Hunter	Prince George Judo Club	Strasdin, Aline
Zwiers, Shannon	Prince George Judo Club	Strasdin, Aline
Zwiers, Stefan	Prince George Judo Club	Strasdin, Aline

BASIC RULES OF ORDER FOR SOCIETIES

The following are basic rules of order, which may useful to societies that have not adopted rules of order in their bylaws or otherwise. The bylaws determine many key procedural matters, but often don't say anything about rules of order – Robert's Rules of Order don't automatically apply, and can be challenging to understand and apply.

These rules should not be used without considering whether they are consistent with what the bylaws require, and amendment as needed. If they are used, they should be approved by ordinary resolution at the start of a general meeting – unless the bylaws state otherwise, a meeting has the power to determine its own rules and procedures.

If these rules are used, they should be approved by ordinary resolution at the start of the meeting.

1. The meeting will be governed in accordance with, in order:
 - a) The Society Act, and any other applicable laws.
 - b) The constitution and bylaws.
 - c) The following rules.
2. Democratic principles, the rule of law, an orderly meeting that addresses the business at hand, and common courtesy are paramount. The meeting is only for the purpose of transacting the business of the society and its members.
3. Only voting members in good standing have the right to speak, to make motions, and to vote. Other persons attending may speak at the discretion of the chair. Each member present in person or by proxy has the right to vote on every issue.
4. A member who wishes to speak should wait to be acknowledged by the chair, and begin by stating her/his name, and any other pertinent information.
5. A motion or resolution must be seconded before it can be debated.
6. The person moving a motion or resolution has the right, except for undebatable motions, to speak for up to five minutes at the start of debate on it, and for up to two minutes at the close of debate on it. (An undebatable motion usually relates to procedure, and is voted on without debate.)
7. Each member has the right to speak twice to a motion or resolution, for no longer than three minutes each time. A member may only speak a third time, or for longer than three minutes, if allowed to by ordinary resolution.
8. A member can only speak a second time on a motion or issue when all members who wish to speak to it a first time have spoken.
9. Discussion, comments and questions must relate to the pending motion, report or issue. All other matters will be referred to the appropriate part of the agenda, or new business.

10. Debate on a motion may be closed by general consent, or by a motion to close debate. Such a motion is not debatable, and must be approved by a 2/3 majority.
11. A special resolution has the effect of amending the constitution or bylaws, and so is binding on the organization and the directors. Such resolutions cannot be amended, and must be approved by 75% of all the members present. There must be at least 14 days written notice of all special resolutions to all members.
12. Ordinary resolutions include all resolutions notice of which has not been given. They cannot change the constitution or bylaws, and may not be legally binding on the society, except for elections and other matters specified in the bylaws or the Society Act. They must be passed by a simple majority – more members vote in favour than are opposed. The chair may require that the mover of an ordinary resolution write it down before it can be debated.
13. Voting is by show of hands, unless a secret ballot is required by the bylaws, or when so decided by a simple majority of the voting members present. A secret ballot must be requested by or before the end of debate on a matter, and the vote on the request must be made by show of hands.
14. A motion to adjourn is always in order, and is not debatable.
15. Any procedural question not addressed by the Society Act, the bylaws, and the foregoing, will be determined by the most recent edition of Robert's Rules of Order.

**JUDO BC
ANNUAL GENERAL MEETING MINUTES
HELD AT THE DELTA VANCOUVER AIRPORT HOTEL, RICHMOND, B.C.
JUNE 5, 2010**

1. Meeting called to order

The meeting was called to order by the President Sandy Kent, at 10:06 a.m.

2. Adoption of Agenda

It was

Moved by Hank Boas

Seconded by Dave Speight

That the Agenda be approved with the following additions to new business:

1) BC Ferries

2) Proxy Voting

Carried

3. Review and Acceptance of minutes from 2009 AGM

It was

Moved by John Huntley

Seconded by Chris Magnusson

That the minutes be accepted as circulated

Carried

4. Treasurer's Report

a) Review of Financial Statements to March 31, 2010

b) Review and adopt Budget for 2010/2011

i. Bruce Fingarson highlighted that we have received confirmation from Gaming that we will retain our \$30000 for athlete development , that we are recommended to receive \$19600 for the Canada Winter Games, and that we are still waiting to hear about our block funding assessment results from the government.

ii. Ian Briggs asked if we have budgeted sufficiently for the contingency reserve. Renee suggested that \$100 000 would likely be an appropriate amount for this. Bruce Fingarson indicated that the Executive will continue to slowly work towards this goal, however at this time it is difficult to plan for this until we know definitively about government funding.

It was

Moved by Darcy Yule

Seconded by Jim Kojima

-That the Financial Statement be accepted as presented

-That the Budget be accepted as presented

Carried

c) Appointment of Auditor for 2010/2011

It was

Moved by John Huntley

Seconded by Hank Boas

-That D&H Group be appointed as Auditor for the fiscal year 2010/2011

Carried

5. Reports

a) President/Judo Canada – Sandy Kent

- i. Mentioned that we will be presenting a series of reports and asked that the membership approve all reports at the end with a single approval.
- ii. Provided the membership with an update regarding the search for the new Executive Director and thanked Renee for her excellent work over the years.
- iii. Highlighted that up to this point there are three main issues being discussed at the Judo Canada level 1) regarding of Judo in Canada 2) the split between the PJU and the PJC and the impact of this on our Olympic qualification process, and 3) the proposed change in the composition of the Board of Governors. Sandy also indicated that he and Al Hadvick will be going to Ottawa next weekend to attend the Judo Canada AGM and that they will update the membership on their return.
- iv. Outlined organizational goals and highlighted successes over the past year (see attached report).

Begin Appended Report

President's Report

May 27th, 2010

Judo BC had several goals at the beginning of the season. We have been working diligently towards these goals as outlined below.

Organizational

- Complete a comprehensive organizational assessment related to organizational structure and current professional practices.
 - o This was prepared within the Judo Canada SWOT analysis and was used as a tool to help discover where we could improve our organization.
- Draft a revised strategic plan detailing the recommended changes to current organizational structure and professional practices.
 - o The plan was prepared and submitted to Sport BC in January 2010. The plan has a comprehensive set of goals for the next quadrennial.
- Increase staffing in the areas of Performance Pathways and Administrative Support.
 - o The hiring of provincial head coach has been complete and we are in the process of hiring a new Executive Director
- Report to the membership regarding the Executive vision for judo in British Columbia and related strategic initiatives to achieve this vision.
 - o The Strategic Plan was distributed to the membership for comment and information. We have also been discussing this whenever possible with the membership.

Financial

- Identify viable strategies to increase net revenues within the organization.
 - We are still looking at how to increase revenues. Current organizational duties have precluded much more than thought at this time.
- Continue to secure grant funding from government programs.
 - The Strategic Plan was very well received by the funding bodies in BC. We are still awaiting final decision regarding funding for the season.
- Diversify sources of revenue through the identification of previously untapped and alternate funding sources.
 - Still to be developed, this has been added to the Executive Director's job description.
- Secure the financial stability of our organization through the development of contingency plans that will allow us to respond to changes within our existing financial structure and/or the economy.
 - Judo BC has a contingency account to take into account loss of major funding and can operate for up to 6 months without external funding sources.

Membership

- Increase membership via increased new members and retention of existing members
 - Membership has increase approximately 10% from last year's numbers. We think this is due to increase of the number of clubs in BC as well as increase in membership of existing clubs.
- Increase the number of NCCP trained instructors
 - Thanks to Judo Canada we were able to significantly increase the number of course conductor as well as get course conductors in more regions of the province. Our dedicated provincial coach is also our master course conductor who can train additional course conductors. We already have courses planned.
- Investigate re-branding the sport of Judo in conjunction with the NSO or other PSOs to defray costs.

Marketing and Communication

- Email clubs to generate a list of successful marketing strategies and best practices to be shared amongst all clubs.
 - This list was provided to member clubs.
- Develop a marketing package for clubs.
 - Still to be developed. Perhaps in conjunction with other provinces or Judo Canada.
- Improve communication between executive and membership to allow for freer transfer of ideas.
 - The Judo BC executive has made an effort to increase communication with our members and have made specific email addresses available so we can be contacted any time. We have also announced the executive at tournaments to let members know who we are.
- Update the Judo BC website to include a "Find a club near me" button that will link people to clubs closest to them based on their postal code.
 - The Judo BC website has added the search by location function and also optimized the website to increase the scope of accessibility to our website via online searches

Competitive Program

- Identify and hire a professional Provincial Head Coach.
 - Professional coach has been hired. This is currently a part time position and we are hoping to increase the coaches role as it develops.
- Incorporation of additional training camps for junior and senior provincial team athletes to build rapport between team members and the new Provincial Head Coach and to promote team building amongst team members.
 - The selection process for the BC team was updated to increase role of training camps in the selection process. This has been expanded for the upcoming season as well.

Grading & Kata

- Keep updated records of all Ikkyu (brown) and Blackbelts.
 - There have been 46 members graded so far this year and approximately 24 more scheduled for the June grading. This is an increase over previous years and is a testament to the our committee.
- Increase the knowledge of all the katas by conducting clinics throughout BC.
 - Clinics were performed in the lower mainland, the interior and the Kootneys. As well joint clinics with the referee committee to increase value of the clinics.
- In addition to the items above BC had a successful nationals in Kata with a Gold and Bronze medal.

Referees

- Maintain existing officials base, recruit new referees, and increase the total number of female officials within our overall pool of officials.
- Coordinate with JUDO CANADA national and international assignments and evaluations.
- Identify in province and out of province tournaments needing referees from BC, and assign to various tournaments referees who are appropriate, so that all have an equal opportunity to participate.
- Identify ways to recognize individuals who are ineligible to advance so that they will feel valued by our committee and continue to remain on our active roster.
- Meet with Committee Chairs to identify ways to work collaboratively to integrate programs and align with organizational goals.
- Schedule and conduct referee clinics on a regular basis in order to provide officials with feedback, update them on rule changes, and create a sense of “team” within the committee.

End Appended Report

b) Executive Director, BC Team, and NCCP – Renee Hock

- Discussed the year’s activities including successes, challenges, and future directions.
- Renee indicated that all clubs received Judo BC membership cards today in their membership packages. She also outlined in detail changes to the membership registration process for 2010/11. A lengthy discussion was held regarding changes to membership fees, the membership process and implications for membership.

Begin Appended Report

Judo BC Membership

On the March 28th, 2010 the Executive approved the following changes related to membership fees and the membership registration process:

- Change the Judo BC Membership year to align with Judo Canada's membership year (i.e. calendar year)
- Elimination of half year fees
- Members submitted to Judo BC after September 1st will be counted towards the next (upcoming) calendar year
- Timeline for membership submission to Judo BC will remain the same (i.e. clubs may submit any time after September 1st up to November 1st).
- Proposed fee increase for 2011 - Juniors (U13) - \$50, Seniors (13 & older non black belt) - \$60, and Black Belts - \$75)
- Issue Judo BC Membership cards for 2010 to clubs in the AGM packages this year
- Under the new system clubs will submit their memberships to Judo BC using a single xcell spreadsheet
- Members submitted to Judo BC without the minimum required data (full name, date of birth, gender & rank) will be considered as members of Judo BC in good standing but will not be forwarded to Judo Canada for membership.
- Judo BC will submit a master spreadsheet to Judo Canada with all members in January and again in March and August.
- New members received after September 1st will be submitted to Judo Canada in January of the coming year.

Membership Fee Summary – Effective November 1st, 2010

	<u>Full Year Registration (join before Mar 31)</u>	<u>Late Fees (join after Mar. 31)</u>
Black Belts (All Ages)	\$ 75.00	*\$100.00
Coloured Belts		
SR (1998 & earlier)	\$60.00	N/A
JR (1999 & later)	\$50.00	N/A
Club Charter	\$50.00	N/A

End Appended Reportc) **BC Team – Bruce Kamstra**

- Indicated that he is pleased to be in the role of Provincial Head Coach and that he has recently been hired as Judo Canada's Regional Technical Support Officer.
- Discussed recent results at senior nationals.

- iii. Highlighted the importance of working towards integrating the LTAD model at the club level and indicated that Judo Canada is working towards developing DVD's of basic Judo movements for all clubs.
- iv. Reported on plans for athlete development for the 2010-11 season.
- v. Expressed the desire to implement a Provincial Championships for the U20, U17 & U15 athletes to be held in conjunction with a training camp.
- vi. Invited coaches to suggest opportunities for him to hold a regional training camp.
- vii. Expressed a desire to get a regular summer camp going again.
- d) **Technical Committee – Aline Strasdin**
 - i. Discussed the challenges of creating an effective selection process this year due to the Olympics being held in Vancouver.
 - ii. Indicated that the new Selection Criteria has now been approved and encouraged coaches to disseminate this information to their athletes as soon as possible.
 - iii. Thanked the Technical Committee Members for all of their work throughout the year.
- e) **Grading and Kata Board – Art Nishi**
 - Indicated that tomorrow they have 24 candidates registered for grading.
 - Discussed the details of the Grading and Kata Board activities as outlined in his submitted report.
 - Judo Canada grading criteria is in the process of being revised.

Begin Appended Report

Judo BC Grading and Kata Board
Annual Report 2010 submitted by Art Nishi, Chair

My reports on the Grading and Kata Board activities have been published in previous Digests, I would like to review some points.

Promotions since June 2009

To Shodan	29
To Nidan	10
To Sandan	6
To Yondan	1

Tomorrow there are 24 candidates recommended for promotion.

The clinics conducted since June last year were very successful and well attended. A thank-you to all the people who helped organize and conduct the clinics in the various areas of the province and the use of their Dojo. Also thank-you to the Referee Committee for holding a joint clinic with us again.

Clinics conducted.

August 14,15,16 2009 at the Steveston Dojo
With Sensei Micho Fukushima 8 dan
Nage-no-kata, Katame-no-kata, Goshin-jitsu, Ju-no-kata

12 Monday nights Sept. to Dec. at the Steveston Dojo
Nage-no-kata

October 17,18 2009 at the Steveston Dojo
Goshin-jitsu, Kime-no-kata, Ju-no-kata

November 28,29 2009 at the Creston Dojo
Nage-no-kata, Goshin-jitsu

February 20, 21, 2010 at the Lake Country Dojo
Goshin-jitsu, Ju-no-kata
Also a referee seminar conducted by the Referee's Committee

April 17,18 2010 at the Steveston Dojo
Nage-no-kata, Katame-no-kata

The National Kata Championships were held in Chicoutimi, Quebec on May 16. BC had four teams that entered five katas. John Morris and Stephen Duran were the class of Nage-no-kata winning the gold medal and John worn his gold medal all the way home. They are off to Budapest, Hungary for the World Kata Championships next week.

A pleasant surprise was first year partners Ron Kuramoto and Bob Oresicanin winning a bronze medal in Goshin-jitsu, which had the most competitors, thirteen teams. Also good performances by Pat Oresicanin and Sandra Hewson in Ju-no-kata and Mike Crandell and Steve Heaton in Goshin-jitsu and Katame-no-kata.

It was a good showing from the BC teams and I thank Judo BC with their support by sending three officials to judge the katas, the most after Quebec.

Finally I wish to thank the Steveston Judo Club for the use of their Dojo for grading examinations and clinics, the Grading Board members, the area examining boards, the Judo BC executive and members at large for your help and patience.

End Appended Report

f) Refereeing – Seiko Ouchi

Begin Appended Report

JUDO BC REFEREE COMMITTEE ANNUAL REPORT – 2009/2010

Submitted by: Seiko Ouchi, Chair

First of all, I want to thank the members of the Referee Committee for always standing behind me and giving tremendous support throughout the year, especially to my two “roadies” Ron and Les who are constantly sending me e-mail reminders and putting together reports for me - without this TEAM, Judo BC would not be recognizing all of the accomplishments that have been made throughout the Province this past year.

Further, the Judo BC Referee Committee sincerely thanks all Referees who contributed their time and effort in officiating this past season.

The current Referee Committee was appointed in the summer of 2009 - consisting of: Messrs. Kojima, Kuramoto, Kotani, Ko and Ouchi, Chairman.

MANDATE:

- improve officiating in BC
- increase numbers of referees in BC
- identify new referees in BC
- identify and encourage new female referees in BC
- Standardize IJF Contest Rules interpretations and applications
- Committee presence at all sanctioned tournaments
- Continue Regional Seminars throughout the Province

EVENTS:

- US Jr. Olympics - July 24 - 26, 2009 - Chris Magnusson achieved his Continental Referee status
- 2009 Youth U20, U17,U15 National Championships - Calgary, AB - July 3 -5, 2009 - Sean Hall earned his Rostered Referee status enabling him to referee at the Senior National Championship
- World U17 Championships - Budapest, Hungary - August 6 - 9, 2009 - Les Kotani was selected by Judo Canada and PJC to officiate.
Congratulations to all of these Referees and good luck as you continue on.
- 2009 Annual Referee Seminar - Abbotsford Judo Club - September 19 - 20, 2009
34 participants attended.
- Pacific International Senior Tournament - January 16, 2010 - Guest:- Mr. Guy Sunada -
Chairman of Judo Canada Referee Commission. Introduction and explanation of IJF New Rules to be implemented at this tournament.
- Regional Referee/Kata Clinic - Winfield, BC - February 21, 2010 -
30+ participants attended.

Referee Participation

- 83 Total Referees
- 35 Active Referees (having participated in 3 or more events in a season)
- 5 International
- 8 Continental
- 1 Regional
- 13 National A
- 4 National B
- 6 National C
- 4 Provincial A
- 3 Provincial B
- 18 Provincial C
- 20 Provincial D
- 1 No Certification
- 29 Referee Promotions

Referee Promotions 2009-2010 Level

	Name	Date	Event
1	Continental	Chris Magnusson	07/26/09 US Jr. Olympics Florida USA
2	Prov A	Soheil Gorji	11/21/2009 Pacific International Jr
3	Prov C	Denis Hollo	11/21/2009 Pacific International Jr
4	Nat B	Glenn Ford	03/20/2010 Edmonton International
5	Nat B	Bruce Fingarson	01/16/2010 Pacific International Sr
6	Nat C	James Chevrette	03/20/2010 Edmonton International
7	Prov A	Stephen Duran	02/06/2010 Vancouver International
8	Prov B	Sandra Hewson	10/24/2009 BC Championships
9	Prov C	Andre Godel	04/24/2010 Prince George Open
10	Prov C	Chris Scott	04/03/2010 BC Open
11	Prov C	Rick Pollon	04/03/2010 BC Open
12	Prov C	Keiko Sasaki	04/03/2010 BC Open
13	Prov C	Sabine Smolarek	04/03/2010 BC Open
14	Prov C	Andy Stoeckli	04/03/2010 BC Open
15	Prov D	Dean Cadieux	03/27/2010 Nanaimo Open
16	Prov D	Gary Anderson	04/03/2010 BC Open
17	Prov D	Dillon Hack	04/03/2010 BC Open
18	Prov D	Donovan Hack	04/03/2010 BC Open
19	Prov D	Leelan Samuelson	04/03/2010 BC Open
20	Prov D	Ali Briggs	04/24/2010 Prince George Open
21	Prov D	Aven Briggs	04/24/2010 Prince George Open
22	Prov D	David Patton	04/24/2010 Prince George Open
23	Prov D	Elijah Zwiers	04/24/2010 Prince George Open
24	Prov D	Hunter Zwiers	04/24/2010 Prince George Open
25	Prov D	James Chen	09/20/2009 2009 Annual Referee Seminar
26	Prov D	Ramon Rodriguez	09/20/2009 2009 Annual Referee Seminar
27	Prov D	Keiko Sasaki	09/20/2009 2009 Annual Referee Seminar
28	Prov D	Sabine Smolarek	09/20/2009 2009 Annual Referee Seminar
29	Prov D	Andy Stoeckli	09/20/2009 2009 Annual Referee Seminar

End Appended Report

g) BC Winter Games – Hank Boas

- Indicated that the Winter Games were in Terrace on March 4-7, 2010 and felt that it went really well. Specifically, he thanked Margot Thorneloe for all of her work in caring for athletes who were ill during the Games.
- Highlighted details of attached report.

Begin Appended Report

BC Winter Games

The BC winter games is one of the largest multi sports events in North America and there are many sports wanting to be part of it.

This event should be part of the LTAD for the BC team members as it is an inexpensive multi sport event providing excellent experience for developing young athletes with individual and team competition, team training and work outs.

The BC winter games provides far more public exposure for judo than any single BC judo tournament

The association has to want to be part of the games to be able to remain within it.

We are faced with the following challenges which are currently jeopardizing our future at these Games:

1. Athlete participation. Our stipulation of green belt for qualifying was a major impediment to the possible number of athletes available, orange belt would have been far more manageable. Additionally, zone 1 will have more players in the future with the establishment of the Salmo Judo Club; zone 5 seldom has many players although it is in one of the most populous parts of the province; zone 7 has few athletes but would have had more if orange belt was the requirement for qualifying.
2. Lack of level 2 certified coaches. Zone 5 had a level 2 coach which switched to being a referee at the last minute, being replaced by a less qualified coach. Bernie Mattie from zone 7 acted as a substitute and a special effort was made to facilitate the development of coaches by the BC coaching association a few years ago but it did not seem that that was taken advantage of by the our association.
3. Official's development. Referee evaluations were to occur however this did not happen, for whatever reason.
4. Communication. The zone reps need to be inspired, want, and be able to make the games work. their priorities need to be to get a full team that reside within their zone, to get as many subs as possible, to get level 2 coaches and chaperones that are interested in coaching. they have to have computer access and skills to enable timely communication with the PSO, winter games staff, and Judo BC.

The next winter games will be in Vernon a community used to putting on Judo tournaments so organization should not be a problem.

It is time for me to retire and I wish all great success in the future.

Yours in Judo, Henry Boas

End Appended Report

It was

Moved by John Huntley

Seconded by Hermann Mauthner

That the reports be accepted as delivered.

Carried

6. Election of Officers

Scrutineers were not appointed as all positions were awarded by acclimation

a) 1st Vice-President

There was one nominee for 1st Vice-President: Nominated by Jim Kojima,
Seconded by Dave Speight. The position was awarded by acclimation.

b) Secretary

There was one nominee for 2nd Vice President: Sean Hall. Nominated by Ron Kuramoto, seconded by Dan Cannon. The position was awarded by acclimation.

Seconded by Bruce Kamstra
That the Annual General Meeting be adjourned.
Carried

JUDO BC FINANCIAL STATEMENTS AS OF MARCH 31, 2011

Found in separate document

JUDO BC 2011-12 PROPOSED BUDGET

INCOME	2010-11	2010-11	2011-12
	Budgeted	Actuals	Proposed
Administration	\$ -	\$ -	\$ -
Athlete Development	\$ 60,000	\$ 61,545	\$ -
BC Winter Games (2012 - Vernon)	\$ -	\$ -	\$ 23,100
Canada Winter Games (2015 - PG)	\$ -	\$ 31,267	\$ -
Coaching Development	\$ 5,000	\$ 17,210	\$ 8,000
Gaming		\$ 30,000	\$ 30,000
General	\$ 1,000	\$ 3,236	\$ 200
Grading	\$ 20,000	\$ 22,700	\$ 11,000
Grants	\$ 130,000	\$ 93,000	\$ 103,000
Memberships	\$ 110,000	\$ 137,810	\$ 150,000
Referee Development	\$ 15,000	\$ 13,876	\$ 14,500
Western Canada Games (2015 - Alberta)	\$ -	\$ -	\$ -
Carry Forward	\$ -	\$ -	\$ 18,000
TOTAL	\$ 341,000	\$ 410,644	\$ 357,800
EXPENDITURES	2010-11	2010-11	2011-12
	Budgeted	Actuals	Proposed
Administration	\$ 7,000	\$ 6,873	\$ 7,000
Amortization of Equipment	\$ -	\$ 670	\$ -
Athlete Development	\$ 125,000	\$ 124,411	\$ 70,000
BC Winter Games (2012 - Vernon)	\$ -	\$ 148	\$ 23,100
Canada Winter Games (2015 - PG)	\$ 10,000	\$ 34,267	\$ -
Coaching Development	\$ 5,000	\$ 13,450	\$ 15,375
Contract Labour	\$ 65,000	\$ 60,853	\$ 87,100
General	\$ 6,000	\$ 13,176	\$ -
Grading	\$ 20,000	\$ 19,034	\$ 9,500
Grass Roots Development	\$ -	\$ -	\$ 30,000
Hosting	\$ -	\$ 6,210	\$ 5,000
Membership Fees	\$ 30,000	\$ 32,480	\$ 39,450
Membership Services	\$ 35,000	\$ 37,290	\$ 36,700
Organizational Development	\$ 10,000	\$ 7,529	\$ 10,500
Promotions	\$ 3,000	\$ 1,963	\$ 7,450
Publications	\$ 3,000	\$ 3,094	\$ 1,030
Referee Development	\$ 15,000	\$ 14,558	\$ 17,474
Technical Committee	\$ 3,000	\$ 259	\$ 600
Western Canada Games (2015 - Alberta)	\$ -	\$ -	\$ -
TOTAL	\$ 337,000	\$ 376,265	\$ 360,279
Profit (Loss)	\$ 4,000	\$ 34,379	\$ (2,479)

PROPOSED 2011-12 JUDO BC FEE SCHEDULE

Note: This price list is for members only.

1. MEMBERSHIPS

For the season starting on September 1, 2011 and ending on August 31, 2012.

NOTE: 1. The cost of Judo Canada's fee is included in the total for the Judo BC fee.

1. The **age is calculated** as per the age of the member on December 31, 2012.

Membership Type	Age	Judo BC Fee
Mudansha		
U7	0-6	\$55.00
U9	7-8	\$55.00
U11	9-10	\$55.00
U13	11-12	\$55.00
U15	13-14	\$70.00
U17	15-16	\$70.00
U20	17-19	\$70.00
20 +	20 and older	\$70.00
Yudansha		
U17	15-16	\$75.00
U20	17-19	\$75.00
20 +	20 and older	\$75.00
65+	65 and older	\$30.00
Club Fees		\$100.00
Special Program*	Any age	\$10.00

* Defined as programs of six weeks or less in length. These programs are usually introductory activities to the sport of judo and target new members. Examples of such programs are: Self-defence course, Parents and Tots, School Programs.

Penalties:

1. A penalty of \$20.00 may be levied against a competitor at any sanctioned tournament if the current year's Judo BC fee has not been paid. The competitor may not compete until the Judo BC fee, plus the fine, has been paid.
2. Subject to Judo Canada approval, members who wish to back register for year missed may do so at double the currently published rate. A member cannot purchase more than 3 years.

2. NCCP

Dojo Assistant Course	\$ 175 (includes manuals and shipping)
Dojo Assistant – Evaluation	\$ 75
Dojo Instructor Course	\$ 325 (includes manuals, shipping and evaluation)

3. GRADING

	Judo BC	Judo Canada	Kodokan Membership	Kodokan
Shodan	\$70.00	\$250.00	\$125.00	\$100.00
Nidan	\$70.00	\$200.00		\$125.00
Sandan	\$70.00	\$175.00		\$150.00
Yondan	\$70.00	\$150.00		\$220.00
Godan	\$70.00	\$125.00		\$325.00
Rokudan	\$70.00	\$125.00		\$575.00
Shichidan	\$70.00	\$100.00		\$700.00
Hachidan	\$70.00	\$100.00		\$950.00

Ikkyu fee to Judo Canada \$10.00

Shodan fee to Judo Canada \$50.00

Kodokan Certificate Fee for Sandan and higher to Judo Canada - \$50.00

Kata Clinics: \$60.00 per participant

4. REFEREE

Evaluations:

Provincial D	free
Provincial C	\$10
Provincial B	\$15
Provincial A	\$20

5. TOURNAMENT FEES

Tournament Fee \$ 25

Participant Fee \$ 7 2011-12

 \$ 8 2012-13

 \$ 9 2013-14

 \$ 10 2014-15

TREASURER'S NOTES

Final 2010-11

- Projecting our yearend balance was challenging as the information used to build the original budget was not concise in any documentation available to the new administration.
- By January, year end projections listed approximately \$ 11,738.49 in revenue over expenditures. The additional revenue was primarily due to a significant increase in membership revenue, programming revenue (grading and coaching) and funding revenue. It should be noted that the Executive's plan to increase the Judo BC Contingency fund by \$10,000 was not reflected in the budget.
- Prior to the start of the annual audit, our budget showed \$15,871 in revenue over expenditures. The increase was primarily due to an increase in membership and coaching revenue, and a decrease in expenditures in several areas.
- The final Audit Statements show our revenue over expenditures at \$34,265 due to the following:
 - Late notification by Judo Canada of a NCCP Coaching grant for Facilitator Training and an outstanding 2010-11 refund for referee travel to the 2010 Senior Nationals.
 - The auditors removed from our 2010-11 final budget expenditures which relate to 2011-12 activities.
 - The \$10,000 planned contribution is not reflected in the audited statement as the transfer of funds we never made. Additional information on this item can be found below.
 - Additional revenue was added due to an opening retained adjustment.
 - The audit records the equipment amortization, which was not part of our original budget.

We agree with the Auditors decision to defer those expenditures relate to the 2011-12 to next year's budget as it will reflect the true cost of the business centers in next year's budget.

Proposed 2011-12

- The Executive Committee, in consultation with the Chairs, created the budget using an operational plan approach. Each area was asked to review the strategic plan and identify the activities which needed to be undertaken in 2011-12 to achieve our long term goals. From the preliminary data compiled during this process, the Executive created a draft a budget which reflects the identified organizational priorities as it complies with our funding partner expectation.
- Revenue projections are conservative.
- Membership revenue is based on 100% retention at the new rates.
- The Grass Root Development line item was developed to address our funding partner expectation to allocated funding in accordance with the funding contract.

Contingency Fund

- The Executive Director brought to the Executive Committee's attention that our Contingency Fund does not necessarily meet the definition of a contingency fund. A contingency fund typically has specific terms of use attached to it. In some cases the funds also held in a high yield account rather than the operating account.
- The Executive Committee decided at its last meeting to have the Executive Director and Treasurer prepare a report which will contain:
 - 1) A cash flow analysis to determine the cash on hand requirement for the upcoming year;
 - 2) Recommend investment options in order to increase our return on investment as we currently received 0.10% on our operating account.

- 3) Based on the cash flow analysis recommend the level of funds to be transferred out of operating accounting to a high yield account.
- 4) Recommend terms of usage for the contingency fund as well as a growth plan.

PRESIDENT'S REPORT

It's been a busy year again for Judo BC. There have been quite a few changes in the organization and I am glad to have been a part of them. Some of highlights are below:

Organizational Development

- We hired a new Executive Director. After many years of having Renee take care of us we were quite nervous to bring someone new to work with us. After a lengthy search we hired Diane St-Denis this fall and she has been a huge asset to Judo BC ever since! Having someone come in from outside our organization really provided new views on things and ideas. We couldn't be happier with Diane's work and look forward to implementing more of her ideas.
- To address funding requirements we initiated updates to our strategic plan. A copy is available on our website.
- We reviewed our constitution & bylaws and policies & procedures as these are slightly out dated. Our funding partners as also identified gaps in a few areas which must be addressed as part of the next fiscal year. These changes will be discussed at a workshop prior to the AGM.
- Working with our webmaster on developing a new format and content manager which will allow for more timely updates while ensuring simple navigation for the user. Expect revised site to be launched on August 15th.
- The Judo BC Digest has a new look. A copy can be downloaded from our website.
- Approved a change to AGM format for 2011 which consists of committee meetings on Friday evening, workshops on Saturday morning followed by AGM in the afternoon. Our long term goal is to use this weekend to celebrate judo in BC by offering our members opportunities to
 - meet over dinner, celebrate our successes and volunteer,
 - discuss issues important to our long term growth such athlete development, recruitment of new members, coaching certification, etc.
 - provide professional development opportunities such a coaching clinics, kata, grading, how to build a school program, etc.
- Created new Judo BC E-newsletter to enhance our communication with members. Current membership sign up is over 428 and growing.

Membership Growth and Services – 2355 members of May 1, 2011

- As discussed last year we have been looking into a database system to manage our membership and help our committees manage their duties. We have been consulting with various service providers and aim to implement this for the 2012-13 season.
- The Executive Director has been working with Judo Canada Office to update our Yudansha files (rank confirmation).

- We worked with the Eclipse Program Coordinator to facilitate the delivery of projects in BC. See the recent edition of our Digest for a success story out of 100 Mile House.
- Secured agreement from Judo Canada to use artwork for “What Is Judo” and “LTADM” brochures to produce similar publications (English only, with JBC and funding partner logos) for our cubs. A generic Judo BC poster is also in the works.
- Creating framework for new Membership Committee which will be charged to establish new clubs and increase membership enrollment.

Competition

- The implementation of the new Judo Canada Tournament Sanction Policy for the fall season identified a few communication weaknesses with our organization. These have since been resolved and clubs appear to have a better understanding of the policy and what activities can be undertaken for white belts. We have also been working on a way to allow White belt participation at all events.
- Open Competitions: BC Championship hosted by the Abbotsford Judo Club (324 participants); Can West hosted by the Burnaby Judo Club (228 participants), Steveston Tournament (180 participants), Vancouver International (239 participants), Pacific International (181 participants), and Prince George Open (197 participants).
- Inter club shiai were held in the Kootenay, Delta and island regions.
- New Youth BC Championship hosted in Kamloops. 114 participants with a training camp following.

Submitted by Sandy Kent

EXECUTIVE DIRECTOR REPORT

As the sole contractor offering administrative support to Judo BC, a day at the office is composed of many facets. To assist me in achieving all our organizational goals, I choose to create three operating principles to guide our day to day work:

1. Create transparency in our procedures and practices;
2. Ensure accountability back to the members; and
3. Enhance our credibility with our members and partners by using sound business practices as well as best practices acquired from other not-for-profit organizations.

With the above in mind, we completed a number of tasks over the last 10 months. Here are a few highlights:

- As part of our commitment to transparency and accountability we are posting to the Judo BC website all minutes, policies, and other association documents not protected by the privacy act.
- We created an e-newsletter which is available to all members who provide us with their email address or register for the newsletter online at our website. The e-newsletter is an excellent tool to provide timely updates to our members and an effective way to increase visitor traffic on our website, therefore increasing its value to potential advertisers.
- The Digest was redesigned. The Club Directory, as well as the Yudansha Directory, were also given a similar new look. Upon my recommendation, the Executive Committee agreed to eliminating the print version of the publication as the cost to distribute hardcopies of the Digest is higher than the membership fees paid by the members who receive it. The Club Directory will remain an downloadable document from our website. The Yudansha Directory will be published once a year with copies being provided to each club (1 copy for each registered black belt) at the AGM. The Privacy Act prevent us from posting the Yudansha Directory to the website.
- Processed approximately 2,400 individual memberships. Worked closely with Judo Canada to update their files with accurate data regarding our yudanshas.
- Judo BC Constitution & Bylaws were updated to comply with the Societies Act and to address member feedback. These modifications are being presented at the AGM for membership approval. The Judo BC Policies and Procedures required significant updating to comply with our funding partner requirements and to address incomplete sections. Ensuring our current practices are captured in our policy manual will greatly assist the association in creating transparency in its day to day activities.
- We examined potential revenue generating ideas. Three key areas were identified.
 - (1) maximizing our dollars:
 - a. Judo BC now has a corporate credit card which ensure it retains the benefits of the loyalty program.
 - b. All purchases are made with the Judo BC Corporate Credit Card in order to maximize our return on investment.
 - (2) creating opportunities:
 - a. Met with the BC Chapter of the National Sport Trust Fund to establish a project that will allow Judo BC to receive donations to help support aspiring judokas by providing them with funding for competition and training camp travel. This approach allows us to provide tax receipts without having to seek “charitable organization” status.

- b. Met with Gaming Representative to explore application opportunities. Submitted three (3) projects. We will be receiving funding for two of the three projects for a 50% increase in gaming funds.
 - c. Met with 2010 Legacies to gain an understanding of areas of weakness reported in past planning reviews. We have address most of these by updating our strategic plan (now available on our website) and our policies & procedures.
- (3) add value to our product:
- a. Worked at increasing visitor traffic to our website, our primary communication tool. Also implemented the e-newsletter which has the ability to reach all of our members.
- Designed medals for the Youth Provincial Championship. The design is consistent with the new “look” we are applying to our publication and office supplies. Our Athlete of the Year and Steve Sasaki Awards have also been altered to the new “look”.
 - Club Certificates were designed and sent to all clubs in good standing. This practice will be continued to assist clubs in promoting their affiliation with Judo BC.
 - Judo BC has obtained the original artwork for the “What is Judo” and the “Long Term Athlete Development Model” pamphlets originally printed by Judo Canada. We will examine the possibility of slightly altering the pamphlets in order to reduce their production costs. Alterations would include eliminating the french content and adding our logos.
 - Implemented a “pre-registration” process for our NCCP clinics to ensure the application of a “go – no go” decision deadline and the effective delivery of course materials. Materials are only ordered when a course meets the minimum registration deadline.
 - Coordinated the distribution of an information letter regarding the transition from the old NCCP to the new NCCP program to 283 members who had previously a component of the NCCP Coaching Certification Program.
 - Travel for Team BC was coordinated by the Judo BC Office. From air and ground travel to accommodations to entries. The office also coordinated the purchase and distribution of new team jackets.

Highlights of a few items for 2011-12:

- With the redesign of our website and the ability to post all judo related results, minutes, stats, articles and news, we will review the need for the Digest as it may become a duplication of data and design/editing time by the Executive Director.
 - Will continue to work with Judo Canada at finding a solution to our membership database needs as our current system is inefficient for all involved. We will also be designing a Club Registrar Kit in order to assist club in ensuring the timely and accurate submission of data as a significant amount of time was invested this year in following up on incomplete or inaccurate information.
 - We will review on an annual basis our policies and procedures to ensure they are always up to date and reflect current and sound business practices.
 - As part of our efforts to increase our revenue potential.
- (1) maximizing our dollars:
- a. Will ensure all purchases related to Judo BC business are made with the Judo BC Corporate Credit Card in order to maximize our return on investment.
 - b. Determine what amount of the contingency funds can be invested into a higher yielding account by conducting a cash flow analysis. This review will also give way to recommendations on the terms of usage for the contingency fund as well as a growth plan.
- (2) creating opportunities:

- a. We will develop a brochure about our donation program and letter campaign to seek contributions.
 - b. We will continue to explore programs or projects we can develop to attract funding through Gaming Grants and other funding sources.
 - c. Will continue to proactively meet with 2010 Legacies to ensure Judo BC is always in the position to apply and qualify for new funding. We will also meet with the appropriate representative to update our Canada Sport for Life.
- (3) add value to our product:
- a. Continue increasing our communication with our members as well as the value of our website. Continue to work on increasing our e-newsletter distribution list. We will be asking all club registrars to provide us with an email address for each member they register.
 - b. Need to identify what Judo BC owns and can therefore sell or offer as part of its advertising or sponsorship programs.
- Work with the new Membership Committee to identify new programs/projects to attract new participants/members.
 - Work closely with the Coaching Association of Canada to update judo coaches files in order to proactively identify those coaches who should be evaluation or take advantage of upcoming courses/clinics. Will also work with Judo Canada to identify the process for recognizing foreign coaching certification.
 - Continue to implement the principles of equity for athletes who travel with the team to selected team events. Ensure funding policies are in place for all teams (junior, senior, kata and masters).
 - Redesign the website to (1) add new content and clarity to the site map; and (2) allow the Executive Director to update information in a timely fashion.
 - We will be undergoing an accounting system overall in order to maximize the usage of our accounting software. Part of the overall will also look at our accounting procedures to ensure we are implementing sound business practices.
 - We will meet with the Grading & Kata Chair to identify tools and procedures we can implement to address their workload and centralize all of our records. Similar discussions will be had with all sectors of the association as we need streamline our data and record management system in order to tell our story to our funding partners as well as ensure compliance with our policies on record keeping.
 - We will working with BC Winter Games Advisor to identify potential participants as to meet our required participation targets for 2012.

These are but a few projects/tasks for the upcoming year in addition to our day to day operating activities.

I would like to conclude by thanking our many volunteers who have chosen to share their passion and time in order to grow the sport of judo in British Columbia. A personal thank you to all of you, as well, for your on-going patience as I manage this steep learning curve. Your support is greatly appreciated. Please remember that your advice and feedback is always welcomed.

Submitted by Diane St-Denis

TECHNICAL COMMITTEE CHAIR REPORT

- The Technical Committee helped develop the criteria for the following Judo BC sponsored programs:
 - Selection criteria for junior and senior provincial teams
 - BC Winter Games
 - Athletes Assistance Program (athlete list posted on Judo BC website)
 - Canadian Pacific Sport Funding (athlete list posted on Judo BC website)
 - Judo BC Youth Championships (held in Kamloops in March)
 - Athlete of the Year Award (winners' names posted on Judo BC website)
- We used the posted selection criteria for the 2011 Canada Winter Games and I believe the process allowed us to select the best athletes to represent Team BC in Halifax in February.
- The 2015 Canada Winter Games will be held in Prince George. I hope Judo BC will receive additional funds so we can start a development plan well in advance of the Games. For the 2011 Games, the team budget was received 7 months before the Games. This does not allow adequate preparation time for the coaches and team.
- The 2010-11 Selection Criteria needed minor modifications throughout the season to assist in the selection process for the 2011 Senior and Junior nationals. One mandatory event, the junior team's Fort Saskatchewan Training Camp, was removed from the criteria as with the nationals being held in Quebec in July, it proved to be an additional expense most clubs and families could not afford.
- Judo Canada changed the junior nationals policy that limited the number of athletes provinces could send in each weight category. The new policy allows 50 athletes in each AGE category, U20-U17-U15. They do not limit the number of athletes per weight category anymore.
- With this change, Judo BC had to rank our athletes in each junior category and offered funding to the top 2 of each weight/age category. Athletes ranked 3 and below can attend the nationals on a self-funded basis as long as they meet the selection criteria.
- As we do every year, the Selection Criteria will be revised for next season, adding in this year's "learnings".
- Before we draft next season's selection criteria, a message will be sent to provincial clubs to see who is interested in hosting a junior or senior selection tournament.
- Very few issues brought forward to the TC from clubs this year.

Technical Committee members:

Aline Strasdin – Chair

Mark Nariiwa

Herman Mauthner

Kevin Chiba

Ron Wright

Jeremy Lenz

Submitted by Aline Strasdin

GRADING & KATA BOARD CHAIR REPORT

My reports on the Grading and Kata Board activities have been published in previous Digests, I would like to review some points

Promotions since June 2010

To Kudan	1
To Hachidan	2
To Rodukan	4
To Godan	3
To Yondan	1
To Sandan	9
To Nidan	12
To Shodan	13

The clinics conducted since June 2010 were very successful and well attended. A thank-you to all the people who helped organize and conduct the clinics in various areas of the province and the use of their Dojos. Also a thank-you to the Referees Committee and the Provincial Coach for conducting a joint clinic. The highlight of the clinics was the Sensei's from Japan and their detailed knowledge of the Kodokan katas.

This year the National Kata Championships are in Edmonton and there are five teams competing with excellent opportunities to medal.

Finally I wish to thank the Steveston Judo Club for the use of their Dojo for grading examinations and clinics, the Grading and Kata Board members, the Area Examining Boards, the Judo bc executive and the members at large for your help and patience.

Submitted by Art Nishi

COACHING COMMITTEE CHAIR REPORT

Report of the NCCP committee

Committee activities during the last year:

- Heavily promoting the new NCCP LTADM model to the Judo community
- Conducted four Dojo Assistant courses (June 2010, 2 in November 2010, January 2011) with a total of 70 coaches successfully completing the course.
- Conducted a Dojo Instructor course (March 2011) with 12 coaches successfully completing the course.
- All committee members participated in the Learning Facilitators' conference in May, 2011 that was hosted by CABC.
- Potential of a DA course in the Creston area in late May or early June. The logistics of this course is currently being worked out. There is a potential of having another DA course in the Vernon area as some of the clubs are requesting a course.
- Next scheduled course will be a Dojo Instructor course in November in the lower mainland.
- Coaching Association of Canada is holding all Judo forms for processing when the database can cope with multiple disciplines for a single course. As our courses are combined (theory and technical), when a coach completes the course they get credit for both theory and technical and the current database can't accept this input, so all forms are being queued.
- This means that no coaching forms are being processed for Judo unless the individual coach emails CAC to ask for their number and a password for the Comp-Int on line MED.
- The latest information from CAC is that they are planning on having the database finished in June.
- Although we are getting some feedback (mostly positive) we would like more so we can plan courses and sessions for our coaches. We are required by our funding partners to have a Dojo Instructor trained for every club in BC by 2014 and certified by 2016.

Respectfully submitted,
Bruce Fingarson

OVERVIEW OF THE “TAKE AWAY” ITEMS FROM THE WORKSHOP SESSIONS

- Using the updated NCCP database, review the ratio of coaches to athletes within each club and zone and identify gaps which must be addressed by 2014-15.
- Using the updated NCCP database, articulate and provide each coach, who has already completed some form of NCCP work, the path they must follow to achieve full certification.
- Identify the process to secure the support/approval from Judo Canada to grant professional development points (for coaching certification) for activities/clinics Judo BC will be hosting. Ensure the process for securing approval is clearly communicated to clubs who may wish to host such events.
- Secure confirmation from Judo Canada and the Coaches Associations of Canada on how points get submitted for coaches. These include but are not limited to professional development activities we may be hosting, to actively coaching. The goal is to develop a streamlined approach which could be managed by the office.
- Clearly articulate the process for securing coaching certification equivalency for the following:
 - Foreign certification
 - University courses or degrees
 - Shodan status
- Give feedback to Judo Canada on the participation of young and white belt Judoka in tournaments. [Note: I have distributed a draft copy of the latest Tournament policy to those of you who tend to host events for feedback. It does address young Judoka. The final version of the updated policy will be made available to everyone once we receive it from Judo Canada].
- Review the concept of half year fees.
- Review Nidan requirement to open a new club.
- Continue to identify simple and effective ways to track our membership and reach (i.e.: school presentations, demos, self-defence clinics).
- Work with Judo Canada to building a promotion program that will target our needs and capacities.
- Ensure the new membership committee has the resources to actively assist clubs in reaching their full capacity and to start new clubs.
- Policies must include a reference that clubs have the autonomy to manage their day to day operations but must, as members of Judo BC, ensure they adhere to constitution, bylaws and policies for association.
- Post all committees and AGM minutes to the web. Note: Judo BC adopted this practice has of September 2010.