

## Meeting Minutes

Date:	20-October-2012	Location:	Earls Abbotsford
Subject:	BoD Meeting	Minutes By:	K. Thomson
Attendees:	A. Hadvick, B. Fingarson, S. Kent (Chair), S. Hewson, S. Hall, K. Thomson		
Other Distribution:			

If any omissions, changes or errors have been made in these minutes, they must be brought to the attention of the author within one week of issue of these minutes. If the author determines that an error has been made a revision to the minutes will be issued. Where differences in interpretation of the proceedings in the meeting are at issue, a meeting may be scheduled specifically to clarify the items of issue.

Discussion/Action	Responsible	Due Date yyyy-mm-dd
<b>Approval of the agenda</b> Moved by AI, Seconded Bruce, Carried	Info Only	
<b>Approval of minutes</b>  1) Aug 6 <sup>th</sup> Meeting Moved by Bruce, Seconded AI, Carried  2) Motion to transfer signing authority from Diane St. Denis to Katie Thomson Moved by Bruce seconded by Sandra, Carried  3) Sunshine Coast - Discussion regarding Clubs application in reference to insurance Carried as per email	Info Only	
<b>Review &amp; receipt of reports</b> Report from Bruce Fingarson re: Sydnam & Gelinas. Board accepted Bruce Fingarson's report.	Info Only	
<b>Financial Report</b> 1) Budget update – deferred 2) Outstanding accounts – deferred 3) Funding update a) BC Sport Agency Funding. PSO review Process i) Review went very well – positive feedback from the committee b) Coaching Association funding c) BC Sport Participation Program. Eclipse Program, discussion regarding alternative club in case Salmo can't participate d) IPS funding for regional coaches. Applied for funding, decision in January	B. Fingarson	01-Dec-2012
<b>Business Arising from last meeting</b> 1) Staffing update -Sport Development Director. a) Shortlist by the end of the month b) Discussion regarding needs	S. Kent	31-Oct-2012

Discussion/Action	Responsible	Due Date yyyy-mm-dd
2) Motion to approve Committees – same as last year. Sandra – seconded by Bruce, carried	Info Only	
<b>New business</b>	S. Kent	01-Nov-2012
1) Combatives advisory council information		
a) Sandy to attend and advise		
<b>Note:</b> At 6:05 S. Kent left the meeting. A. Hadvick completed the meeting as chair		
<b>Deferred from Previous Meetings</b>	S. Hall	
1) Membership Data Management Program – deferred to next meeting		
2) Ishikawa – deferred	Info Only	
3) Review of capitalization recommendations – <b>completed</b>	B. Fingarson	Complete
4) Receipt books – in progress awaiting delivery	B. Fingarson	
5) Strategic plan – deferred	S. Kent	
6) Risk Management strategy – Katie to gather further info – Risk management policies Karate, Wrestling, Gymnastics	K. Thomson	
7) NCCP /The Locker can't handle PD points yet – Bruce to draft email to send out to coaches	B. Fingarson	
8) Banking institutions - Looking for future options – Bruce to report back	B. Fingarson	
9) CWG in progress	Info Only	
10) Pacific International Tournament update	Info Only	
11) Discussion regarding orange belt verse green belt minimum	Info Only	
12) Membership committee chair - deferred	S. Kent	
13) Discipline & Harassment committee – deferred	S. Kent	
14) Ju-jitsu/Grappling sport Alliance – to be explored in the future	S. Kent	
15) Definition of probation – possible definition – Al to forward to Board	A. Hadvick	
16) BC Hall of Fame – possible candidates for builder awards – Al to bring requirements to next meeting. Idea – keep running list of possible candidates & past winners.	A. Hadvick	
17) KT to provide list of possible Sports awards in Province	K. Thomson	
18) KT to send email to Board requesting potentially nominees	All	16-Nov-2012
<b>New Business</b>		
1) Volunteers to Nationals – ongoing	K. Thomson	
a) KT to resend Nationals volunteers spreadsheet to Al.		
b) Request for volunteers on website to fill key positions		
2) MCEF – deferred to Sandy	S. Kent	
3) T-shirt for Youth Championships –Prince George – KT to look into company that was at Abbotsford Tournament. Aline has done something every year for the kids – idea give a tickets then they get to pick out t-shirt and design	K. Thomson	
4) Judo Canada AGM	???	
5) Judo BC AGM proposed June 1st – Sandy to check	S. Kent	
<b>Next meeting</b>	Info Only	
Tentatively Dec 1 <sup>st</sup> in evening after Burnaby tournament		
<b>Adjournment</b>	Info Only	
Moved by Bruce seconded by Sean, carried		